

MINUTES

The October 9, 2025, LFSWCD Board of Director's Meeting was held, in person, at the Strasburg Community Center, 726 East Queen Street, Strasburg, VA 22657.

Those attending were:

LFSWCD Directors

Joan Comanor Mary Gessner Paul Burkholder Reid Hoak Justin Mackay-Smith Randy Buckley Jack Owens

Associate Directors

Stephanie Shillingburg Ed Pendelton

Cooperating Agency Representatives & Guests in Attendance:

LFSWCD Staff Members

Allyson Ponn Ben Loyd Nick Livesay Sarah Fleming Dana Gochenour Madison Coffey Lisa Parks

Absent Directors or Staff:

Emma Bricker
Mark Huddleston
Kermit Gaither
Robert "Bobby" Clark
James Fagan
Jason Bushong



_	LFSWCD Board Chair Joan Comanor called the meeting to order at 10:17 am.

MOTION: Board approval of the September 11, 2025, Board of Director meeting minutes as presented in the Board Packet. Motion made by Paul Burkholder seconded by Reid Hoak. Motion Passed. Voting Ballot is as follows. *Emma Bricker, Mark Huddleston, Kermit Gaither, Bobby Clark, and Jim Fagan were absent at the time of vote.

Name	Yes	No	Abstain		Name	Yes	No	Abstain
Joan Comanor	Х				Randy Buckley	Х		
Mary Gessner	Х				Justin Mackay-Smith	Х		
*James Fagan					Paul Burkholder	Х		
*Emma Bricker					Reid Hoak	Х		
*Mark Huddleston					*Kermit Gaither			
*Robert Clark					Jack Owens	Х		

MOTION: to Accept and file for audit the Treasurer's Report/Documents for September 2025 (as presented in the Board Packet). Motion made by Randy Buckley, seconded by Bobby Clark. Motion Passed. Voting Ballot is as follows. *Emma Bricker, Mark Huddleston, Kermit Gaither, Bobby Clark, and Jim Fagan were absent at the time of vote.

Name	Yes	No	Abstain		Name	Yes	No	Abstain
Joan Comanor	Х				Randy Buckley	Χ		
Mary Gessner	Χ				Justin Mackay-Smith	Х		
*James Fagan					Paul Burkholder	Х		
*Emma Bricker					Reid Hoak	Х		
*Mark Huddleston					*Kermit Gaither			
*Robert Clark					Jack Owens	Х		

Conservation Technical - Mary Gessner

Mary reviewed the CTC Report. Motions are as follows:

Motion to recom	nmend the board	approve tax	credit and increased cost share for contract 13-25-0092					
CP-13-25-0031	13-25-0092	647784	Shen Permanent Veg. Cover on Critical Area	SL-11	\$	453.81		
	13-25-0092	647784	Shen_/Permanent Veg. Cover on Critical Areas	SL-11	S	1,650.77		

Motion made by Mary Gessner, seconded by Justin Mackay Smith. Motion Passed. Voting Ballot is as

10110WS. Emma Bricker, Mark	11800006210	m, Aeri	пи Ошипег, Бо	ооу	Cia	УK,	ana sim ragan were avsem ai	the time o	aj vote.	
Name	Yes	No	Abstain				Name	Yes	No	Abst
Joan Comanor	Х						Randy Buckley	Х		
Mary Gessner	Х						Justin Mackay-Smith	X		

Name	res	/40	Abstuin		Nume	res	NO	Abstain
Joan Comanor	Х				Randy Buckley	Х		
Mary Gessner	Х				Justin Mackay-Smith	Х		
*James Fagan					Paul Burkholder	Х		
*Emma Bricker					Reid Hoak	Х		
*Mark Huddleston					*Kermit Gaither			
*Robert Clark					Jack Owens	Х		



1otion to reco	mmend the bo	ard cons	ervatio	n plan and co	st si	nare fo	or contract 13-26-0017 SL-7	7								
P-NRCS	13-26-0017	7242		Shenandoah	31.31		xtension of Watering Systems		3L-7	High	160) [25.79	N	s	17,842.0
					sel-		ith. Motion Passed. Votin									
				-		-	and Jim Fagan were absent a	_								
Name	au zo tener, zauz n	Yes	No	Abstain	Ϊ	010077,	Name	Yes	No	Abstain						
					Н	-				7.0000000						
Joan Coman		X	-		Н	-	Randy Buckley	X	\vdash							
Mary Gessne		Х	-	-	Н	_	Justin Mackay-Smith	X	\vdash							
*James Faga *Emma Brick			-	-	Н	_	Paul Burkholder Reid Hoak	X	\vdash							
*Mark Hudd		-	-		Н	-	*Kermit Gaither	+^-	\vdash							
*Robert Clar					Н		Jack Owens	x								
Hobert oldi							Juck Owens	1 "								
					nar	_	t share for contract 13-26-0									
P-NRCS	13-26-0018	7215	36	Shenandoah		A	nimal waste control facilities		MP-4	High	113	3	12.13	Y	\$	113,647.1
Aotion made	by Mary Ges	sner, sec	onded	by Randy B	uck	ley. N	Iotion Passed. Voting Ball	lot is as	follows.							
Emma Bricker	r, Mark Huddles	ton, Kerm	t Gaith	er, Bobby Clar	k, ar	d Jim	Fagan were absent at the time	of vote.				,				
Name		Yes	No	Abstain		ш	Name	Yes	No	Abstain						
Joan Coman	or	x			$^{+}$		Randy Buckley	×				1				
Mary Gessne	er	x			$^{-}$		Justin Mackay-Smith	X				1				
*James Faga	an				Т		Paul Burkholder	X				1				
*Emma Brick	ker				т		Reid Hoak	X				1				
*Mark Hudd	lleston				Т		*Kermit Gaither									
*Robert Clar	rk						Jack Owens	X								
					an a	_	st share for three instances							_		
CP-13-26-0018		722		Shenandoah		$\overline{}$	Long Term Vegetative Cover		SL-1	High	10	$\overline{}$	25.21	Y		1,320
CP-13-26-0018		724		Shenandoah		$\overline{}$	Long Term Vegetative Cover		SL-1	High	_	9	26.92	Y		3,440
CP-13-26-0018	8 13-26-0028	724	291	Shenandoah			Long Term Vegetative Cover	on Crops	SL-1	High	7	5	24.74	Y	\$	3,440.
Motion mad	e by Mary Ge	ssner, se	condec	l by Jack Ow	ens	. Mot	ion Passed. Voting Ballot	is as foll	ows. *E	тта						
	Huddleston, Ker	_	er, Bob	1	im F	agan	were absent at the time of vote	_				_				
Name		Yes	No	Abstain		ш	Name	Yes	No	Abstain						
Joan Comar	nor	X			Т	ш	Randy Buckley	X								
Mary Gessn	er	Х				ш	Justin Mackay-Smith	X								
*James Faga	an				\perp		Paul Burkholder	X								
*Emma Bric	cker				\perp	ш	Reid Hoak	X								
*Mark Hudo					\perp	ш	*Kermit Gaither									
*Robert Cla	ırk				\perp	ш	Jack Owens	X								
Motion to rec	ommend the b	oard con:	servati	on plan and co	osts	hare	for contract 13-26-0026 SL-	-1								
CP-13-26-0016	13-26-0026	722	388	Frederick			Long Term Vegetative Cover of	on Crop	SL-1	High	10	13	34.49	N	\$	12,480.
Motion made	e by Mary Ge	sner, sec	onded	by Jack Owe	ens.	Moti	on Passed. Voting Ballot is	as follo	ws. *Em	та						
							ere absent at the time of vote.									
Name		Yes	No	Abstain			Name	Yes	No	Abstain						
Joan Coman	nor	x				-	Randy Buckley	×								
Mary Gessn		X			\vdash	-	Justin Mackay-Smith	X	$\overline{}$							
*James Faga					\vdash	-	Paul Burkholder	X	\Box							
*Emma Bric							Reid Hoak	×								
*Mark Hudo					\vdash		*Kermit Gaither									
	rk				\vdash		Jack Owens	X								
*Robert Cla																
			ervatio	n blan and co	st s	hare f	or variance contract 13-26-	0015 WP	-4							
*Robert Clar						_			WP-4	High	10	o I	0.40			
*Robert Cla		ard cons 7127		Shenandoah		A	unimal waste control facilities		VVP-4		_	_	8.48	Y	\$	756,479.6
*Robert Clar						-	nimal waste control facilities		VVF- 4	<u> </u>	1		0.40	Y	\$	756,479.6
*Robert Clai fotion to reco P-13-26-0013 Motion made	13-26-0015 by Mary Ges	7127 sner, sec	44 onded	Shenandoah by Jack Owe		Moti	on Passed. Voting Ballot i						0.40	Y	\$	756,479.6
*Robert Clai fotion to reco P-13-26-0013	13-26-0015 by Mary Ges	7127 sner, sec	44 onded	Shenandoah by Jack Owe		Moti						1	0.40	Y	\$	756,479.6
*Robert Clai fotion to reco P-13-26-0013 Motion made Pricker, Mark I	13-26-0015 by Mary Ges	7127 sner, sec	44 onded	Shenandoah by Jack Owe		Moti	on Passed. Voting Ballot i				<u> </u>		0.40	Y	\$	756,479.6
*Robert Claid fotion to reco P-13-26-0013 Motion made Bricker, Mark I Name	13-26-0015 by Mary Ges Huddleston, Keri	7127 sner, sec	onded	Shenandoah by Jack Owe by Clark, and Ji		Moti	on Passed. Voting Ballot i were absent at the time of vote.	s as follo	ows. *E	тта	† 	 	0.40	Y	\$	758,479.6
*Robert Clai fotion to recc P-13-26-0013 fotion made fricker, Mark F Name Joan Comand	13-26-0015 by Mary Ges Huddleston, Kern	sner, sec	onded	Shenandoah by Jack Owe by Clark, and Ji		Moti	on Passed. Voting Ballot i	s as follo	ows. *E	тта			0.40	Y	\$	756,479.6
*Robert Clai fotion to reco P-13-26-0013 Motion made	13-26-0015 by Mary Ges Huddleston, Kern or	7127 sner, sec mit Gaithe Yes	onded	Shenandoah by Jack Owe by Clark, and Ji		Moti	on Passed. Voting Ballot is a vere absent at the time of vote. Name Randy Buckley	Yes	ows. *E	тта			0.40	Y	5	756,479.6
*Robert Clair *Motion to reco P-13-26-0013 *Motion made Pricker, Mark I Name Joan Comani Mary Gessne *James Faga	13-26-0015 by Mary Ges Huddleston, Kern or	7127 sner, sec mit Gaithe Yes	onded	Shenandoah by Jack Owe by Clark, and Ji		Moti	on Passed. Voting Ballot is sere absent at the time of vote. Name Randy Buckley Justin Mackay-Smith	Yes	ows. *E	тта			0.40	Y	\$	756,479.6
*Robert Clair lotion to reco P-13-26-0013 Iotion made ricker, Mark I Name Joan Comand Mary Gessne	13-26-0015 by Mary Ges Huddleston, Kern or er on	7127 sner, sec mit Gaithe Yes	onded	Shenandoah by Jack Owe by Clark, and Ji		Moti	on Passed. Voting Ballot is sere absent at the time of vote. Name Randy Buckley Justin Mackay-Smith Paul Burkholder	Yes X X	ows. *E	тта			0.40	Y	\$	758,479

Jack Owens

Х

*Robert Clark



We work with the people who work the land.

722-B East Queen Street Strasburg, VA 22657 (540) 465-2424, Ext. 5 www.lfswcd.org

Motion to recommend the board approve cost share for all SL-8H practices in the CTC agenda

N/A	13-26-0020	721583	Shenandoah	Harvestable Cover Crop	SL-8H	High	91	44.29	N	\$ 414.20
N/A	13-26-0029	724334	Shenandoah	Harvestable Cover Crop	SL-8H	High	90	43.07	N	\$ 418.60
N/A	13-26-0029	724329	Shenandoah	Harvestable Cover Crop	SL-8H	High	85	44.01	N	\$ 87.20
N/A	13-26-0025	721722	Shenandoah	Harvestable Cover Crop	SL-8H	Medium	83	46.50	N	\$ 300.00

Motion made by Mary Gessner, seconded by Jack Owens. Motion Passed. Voting Ballot is as follows. *Emma

ricker, Mark Huddleston, Kermit Gaither, Bobby Clark, and Jim Fagan were absent at the time of vote

Name	Yes	No	Abstain		Name	Yes	No	Abstain
Joan Comanor	Х				Randy Buckley	Х		
Mary Gessner	Х				Justin Mackay-Smith	х		
*James Fagan					Paul Burkholder	х		
*Emma Bricker					Reid Hoak	X		
*Mark Huddleston					*Kermit Gaither			
*Robert Clark					Jack Owens	Х		

Motion to recommend the board approve cost share for all SL-8B practices in the CTC agenda

N/A	13-26-0029	724321	Shenandoah	Small Grain and Mixed Cover Crop for	SL-8B	High	87	27.42	Υ	\$ 750.50
N/A	13-26-0019	721570	Frederick	Small Grain and Mixed Cover Crop for	SL-8B	Medium	94	12.00	Υ	\$ 8,324.00
N/A	13-26-0023	721638	Shenandoah	Small Grain and Mixed Cover Crop for	SL-8B	Medium	94	28.40	Y	\$ 1,607.20
N/A	13-26-0023	721642	Shenandoah	Small Grain and Mixed Cover Crop for	SL-8B	Medium	91	30.85	Υ	\$ 1,536.00
N/A	13-26-0022	721625	Clarke	Small Grain and Mixed Cover Crop for	SL-8B	Low	94	32.71	Υ	\$ 1,200.00

Motion made by Mary Gessner, seconded by Jack Owens. Motion Passed. Voting Ballot is as follows. *Emma

Bricker, Mark Huddleston, Kermit Gaither, Bobby Clark, and Jim Fagan were absent at the time of vote

Bricker, Mark Huddieston, Kern				ř-				
Name	Yes	No	Abstain		Name	Yes	No	Abstain
Joan Comanor	Х				Randy Buckley	Х		
Mary Gessner	Х				Justin Mackay-Smith	Х		
*James Fagan					Paul Burkholder	Х		
*Emma Bricker					Reid Hoak	Х		
*Mark Huddleston					*Kermit Gaither			
*Robert Clark					Jack Owens	Х		

Motion to recommend the board approve conservation plan and cost share for contract 13-26-0020 SL-1

CP-13-25-0032	13-26-0020	721606	Shenandoah	Long Term Vegetative Cover on Crop	SL-1	High	78	27.14	N	S	4,300.00

Motion made by Mary Gessner, seconded by Jack Owens. Motion Passed. Voting Ballot is as follows. *Emma

Bricker, Mark Huddleston, Kermit Gaither, Bobby Clark, and Jim Fagan were absent at the time of vote

Name	Yes	No	Abstain	Г	Г	Name	Yes	No	Abstain
Joan Comanor	х					Randy Buckley	х		
Mary Gessner	Х					Justin Mackay-Smith	Х		
*James Fagan				П		Paul Burkholder	Х		
*Emma Bricker						Reid Hoak	Х		
*Mark Huddleston						*Kermit Gaither			
*Robert Clark						Jack Owens	Х		

Motion to recommend the board conservation plan and cost share for contract 13-26-0024 SL-1

CP-13-26-0017	13-26-0024	721691	Shenandoah	Long Term Vegetative Cover on Crop	SL-1	High	75	29.43	N	S	3,951.15

Motion made by Mary Gessner, seconded by Jack Owens. Motion Passed. Voting Ballot is as follows. *Emma

Bricker, Mark Huddleston, Kermit Gaither, Bobby Clark, and Jim Fagan were absent at the time of vote.

Name	Yes	No	Abstain		Name	Yes	No	Abstain
			I		l .			
Joan Comanor	Х				Randy Buckley	Х		
Mary Gessner	Х				Justin Mackay-Smith	Х		
*James Fagan					Paul Burkholder	Х		
*Emma Bricker					Reid Hoak	Х		
*Mark Huddleston					*Kermit Gaither			
*Robert Clark					Jack Owens	Х		



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P-13-28-0016	mmena the bo	ard appro	ve con	servation pla	n and	d cost	share for contract 13-26-0	27 SL-1							
	13-28-0027	7220	34	Frederick		L	ong Term Vegetative Cover or	Crop S	L-1	Low	84	33.85	N	\$	7,998.0
Motion made	hy Mary Gos	sner sec	unded	by Jack Ow	ons	Moti	on Passed. Voting Ballot is	as follo	ws *Fo	нил			_		
							ere absent at the time of vote.	25 10110		name a					
Name		Yes	No	Abstain	П	Ì	Name	Yes	No	Abstain					
Joan Comano	Of	x			Н	-	Randy Buckley	X							
Mary Gessne		X			Н	-	Justin Mackay-Smith	X							
*James Faga	n				П		Paul Burkholder	X							
*Emma Brick	cer						Reid Hoak	X							
*Mark Hudd	leston						*Kermit Gaither								
*Robert Clar	k				Ш		Jack Owens	X							
1otion to reco		ard appro					ease in cost share for contra			NP-4SF					
	13-24-0070	5822		Shen. /Seasor					P-4SF		١ _			\$	20,701.8
							on Passed. Voting Ballot is ere absent at the time of vote.	as follo	WS. "EX	пта					
Name	raussierovii, zceri	Yes	No	Abstain	1	g.con n	Name	Yes	No	Abstain					
					Н	-				7.000	_				
Joan Comano		X			\vdash	-	Randy Buckley	X			_				
*James Fagar		Х			\vdash		Justin Mackay-Smith Paul Burkholder	X			-				
*Emma Brick		_			H		Reid Hoak	x							
*Mark Huddl					Н	-	*Kermit Gaither	1^			$\overline{}$				
*Robert Clari	k				Н		Jack Owens	х							
							•	•							
1otion to recor							ease in cost share for contra	ct 13-24	-0099	SL-6W					
	13-24-0099	58650	19	Fred. /Stream	Exclu	usion	w/ Wide Buffer	S	6W	1	l			\$	20,693.2
		-		-			on Passed. Voting Ballot is	as follo	ws. "£1	нта					
Name	raudileston, Aeri	Yes	No	Abstain	m r o	gan »	ere absent at the time of vote. Name	Yes	No	Abstain					
			740	Abstuni	Н	-		-	140	Abotam					
Joan Comano		X			Н	-	Randy Buckley	X							
Mary Gessne		^			\vdash	_	Justin Mackay-Smith	X							
						_	David Burdshalder								
*James Fagar *Emma Brick		-			Н		Paul Burkholder	X							
*Emma Brick	cer						Reid Hoak	X							
*Emma Brick *Mark Huddl	ker leston						Reid Hoak *Kermit Gaither	Х							
*Emma Brick	ker leston						Reid Hoak	_							
*Emma Brick *Mark Huddl	ker leston						Reid Hoak *Kermit Gaither	Х							
*Emma Brick *Mark Huddl *Robert Clark	ker leston k	ard appro	ve con	servation pla	n ani	d NM	Reid Hoak *Kermit Gaither	x	ment'	Tax Credit					
*Emma Brick *Mark Huddl *Robert Clari	ker leston k mmend the bo						Reid Hoak *Kermit Gaither Jack Owens documentation for Foltz Fa	X X							
*Emma Brick *Mark Huddl *Robert Clari fotion to reco	k k mmend the bo	sner, sec	onded	by Reid Hoa	ık. M	Iotio	Reid Hoak *Kermit Gaither Jack Owens documentation for Foltz For Passed. Voting Ballot is	X X							
*Emma Brick *Mark Huddl *Robert Clari fotion to reco	k k mmend the bo	smer, seco	nded Bobb	by Reid Hoa y Clark, and Ji	ık. M	Iotio	Reid Hoak *Kermit Galther Jack Owens P documentation for Foltz For Passed. Voting Ballot is are absent at the time of vote.	X X orm Equip	s. *Em	та					
*Emma Brick *Mark Huddl *Robert Clark dotion to recondition made Bricker, Mark H. Name	ker leston k mmend the bo by Mary Ges Huddleston, Kern	sner, secont Gaitha	onded	by Reid Hoa	ık. M	Iotio	Reid Hoak *Kermit Gaither Jack Owens documentation for Foltz Fa Passed. Voting Ballot is ere absent at the time of vote. Name	X X xmrm Equip					I		
*Emma Brick *Mark Huddl *Robert Clari lotion to record Motion made Bricker, Mark H. Name Joan Comanc	ker leston k mmend the bo by Mary Ges Huddleston, Kern or	sner, seconit Gaither Yes	nded Bobb	by Reid Hoa y Clark, and Ji	ık. M	Iotio	Reid Hoak *Kermit Gaither Jack Ovens documentation for Foltz For Passed. Voting Ballot is ere absent at the time of vote. Name Randy Buckley	X X x x x x x x x x x x x x x x x x x x	s. *Em	та					
*Emma Brick *Mark Huddl *Robert Clark Idition to record Motion made Bricker, Mark H. Name Joan Comano Mary Gessne	ker leston k mmend the bo by Mary Ges Huddleston, Kern or	sner, secont Gaitha	nded Bobb	by Reid Hoa y Clark, and Ji	ık. M	Iotio	Reid Hoak *Kermit Gaither Jack Owens documentation for Foltz Fr Passed. Voting Ballot is ere absent at the time of vote. Name Randy Buckley Justin Mackay-Smith	X X x x x x x x x x x x x x x x x x x x	s. *Em	та	- - -	I			
*Emma Brick *Mark Huddl *Robert Clari *Intion to record Motion made *Sricker, Mark H. Name Joan Comans Mary Gessne *James Fagal	ker leston k mmend the bo by Mary Ges Huddleston, Kern or	sner, seconit Gaither Yes	nded Bobb	by Reid Hoa y Clark, and Ji	ık. M	Iotio	Reid Hoak *Kermit Gaither Jack Ovens documentation for Foltz Fr Passed. Voting Ballot is ere absent at the time of vote. Name Randy Buckley Justin Mackay-Smith Paul Burkholder	X X x x x x x x x x x x x x x x	s. *Em	та	- - -				
*Emma Brick *Mark Huddl *Robert Clari *Motion to record *Motion made *Bricker, Mark H. *Name *Joan Comane Mary Gessne *James Fagal *Emma Brick *Emma Brick	ker leston k mmend the bo by Mary Ges Huddleston, Kern or er n ker	sner, seconit Gaither Yes	nded Bobb	by Reid Hoa y Clark, and Ji	ık. M	Iotio	Reid Hoak *Kermit Gaither Jack Ovens documentation for Foltz Fa Passed. Voting Ballot is ere absent at the time of vote. Name Justin Mackay-Smith Paul Burkholder Reid Hoak	X X x x x x x x x x x x x x x x x x x x	s. *Em	та	- - -	1			
*Emma Brick *Mark Huddl *Robert Clari *Indian to record *Motion made *Bricker, Mark H *Name Joan Comanc *Mary Gessne *James Faga *Emma Brick *Mark Huddl	ker leston k mmend the bo by Mary Ges Huddleston, Kern or er n ker	sner, seconit Gaither Yes	nded Bobb	by Reid Hoa y Clark, and Ji	ık. M	Iotio	Reid Hoak *Kermit Gaither Jack Owens documentation for Foltz Fa Passed. Voting Ballot is ere absent at the time of vote. Name Randy Buckley Justin Mackay-Smith Paul Burkholder Reid Hoak *Kermit Gaither	X X xrm Equip as follow Yes X X	s. *Em	та	- - -				
*Emma Brick *Mark Huddl *Robert Clari Motion to recor Motion made Bricker, Mark H Name Joan Comane Mary Gessne *James Fagal *Emma Brick	ker leston k mmend the bo by Mary Ges Huddleston, Kern or er n ker	sner, seconit Gaither Yes	nded Bobb	by Reid Hoa y Clark, and Ji	ık. M	Iotio	Reid Hoak *Kermit Gaither Jack Ovens documentation for Foltz Fa Passed. Voting Ballot is ere absent at the time of vote. Name Justin Mackay-Smith Paul Burkholder Reid Hoak	X X x x x x x x x x x x x x x x	s. *Em	та	-				
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Chairwoman's Report: Joan Comanor

• Reviewed written report.

MOTION: the Board ratifies Chair signature and supports the Letter of Support on DCR Buffer maintenance (as presented in the Board Packet). Motion made by Paul Burkholder, seconded by Reid Hoak. Motion Passed. Voting Ballot is as follows. *Emma

Bricker, Mark Huddleston, Kermit Gaither, Bobby Clark, and Jim Fagan were absent at the time of vote.

Name	Yes	No	Abstain		Name	Yes	No	Abstain
Joan Comanor	Х				Randy Buckley	Х		
Mary Gessner	Х				Justin Mackay-Smith	Х		
*James Fagan					Paul Burkholder	Х		
*Emma Bricker					Reid Hoak	Х		
*Mark Huddleston					*Kermit Gaither			
*Robert Clark					Jack Owens	Х		

Education & Information – Joan Comanor

- Update on Annual Awards Luncheon given by Allyson
- All local Farm Bureau Annual meetings were attended by staff members.
- An update was given on the upcoming Ag Outreach Event
 - o Will be held 11/5/2025; 4:30-6:30pm at the CREW Center in Mt. Jackson, VA.

MOTION: the Board accepts the Education and Information 9/11/2025 committee meeting minutes, and Finance 9/11/2025 committee meeting minutes (as presented in the Board Packet). Motion made by Jack Owens, seconded by Paul Burkholder.

Motion Passed. Voting Ballot is as follows. *Emma Bricker, Mark Huddleston, Kermit Gaither, Bobby Clark, and Jim Fagan were absent at the time of vote.

Name	Yes	No	Abstain		Name	Yes	No	Abstain
Joan Comanor	Х				Randy Buckley	Х		
Mary Gessner	Х				Justin Mackay-Smith	Х		
*James Fagan					Paul Burkholder	Х		
*Emma Bricker					Reid Hoak	Х		
*Mark Huddleston					*Kermit Gaither			
*Robert Clark					Jack Owens	Х		

Reid Hoak departed the meeting at 10:35 am. Quorum was no longer present.

Board Secretary/Administrative Specialist: Sarah Fleming

• Reviewed her written report.

Technical Staff Reports:

Supervising Conservation Specialist, Dana Gochenour:

Reviewed written report.

Senior Conservation Specialist, Nick Livesay:

Reviewed written report.

Conservation Specialist, Madison Coffey:

Reviewed written report.

Conservation Specialist, Ben Loyd

Reviewed written report.

Program Support Specialist, Lisa Parks:

• Reviewed written report.

Education and Conservation Specialist, Allyson Ponn:

• Allyson reviewed her written report.

Committee Updates:

Dam Safety & Conservation Easements - Jim Fagan

October 23, 2025, we will perform the Annual Dam inspections. Please meet at 10:00am at Lake Laura lower lot. This year is a "Self-Inspection".

Legislative - Paul Burkholder

• Notified group that Dan Hoffman is leaving the City of Winchester.

Personnel - Joan Comanor

• Our new Staff members will be joining us on October 14, 2025.

Operations - Justin Mackay-Smith

No new items.

Local Agency Updates:

Northern Shenandoah Valley Regional Commission - Mary Gessner

No new items to report.

Shenandoah County Water Resources Advisory Committee - Joan Comanor

• No new items to report.

Shenandoah Pure Water Forum - Jack Owens

No new items to report.

Cooperating Agency Reports:

Natural Resources Conservation Service: Brent Barriteau

• Brent was absent from the meeting.

Virginia Department of Conservation & Recreation: Debbie Cross

Debbie was absent from the meeting.

Virginia Cooperative Extension: Robert Clark

Bobby was absent from the meeting.

Virginia Department of Forestry: Matt Wolanski

• Not in attendance.



We work with the people who work the land.

722-B East Queen Street Strasburg, VA 22657 (540) 465-2424, Ext. 5 www.lfswcd.org

Chesapeake Bay Foundation: Matt Kowalski

• Not in attendance.

Department of Environmental Quality: Sara Jordan

• Not in attendance.

Other:

Adjournment:

The meeting adjourned at approximately 11:12am.

Respectfully submitted,

Sarah R. Fleming,

Board Secretary

Approved by the Board through motion on: November 13,2025