



We work with the people who work the land.

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Meeting held virtually via WebEx Conference Service

December 10, 2020

a recording of the meeting is available at: www.lfsxcd.org

MINUTES

December 10th Board Meeting was held electronically using the WebEx Conference Service in accordance with Chapter 1283 of the 2020 Acts of Assembly and in compliance with the provisions of 2.2-3708.2 of the Code of Virginia.

Motion is needed to conduct an electronic meeting due to the declaration of emergency related to COVID-19. Motion made by Wayne Webb – and seconded by Kitty Nicholas Hockman Motion passed.

Mr. Hoover called the meeting to order at 10:00 am.

Nominations: Motion made to keep all nominees. Wayne made the motion and HB seconded. Hoover said they will find the secretary next.

Committee assignments were reviewed.

December 10, 2020: Motion made to approve the November minutes – HB Simpson made the motion; Joan Comanor seconded the motion. The motion passed.

Those attending via the WebEx meeting platform were:

LFSWCD Directors and Associate Directors

Richard Hoover, Director-Chairman

Joan Comanor, Director – V. Chair

Jim Martin, Assoc. Director – Treasurer

Justin Mackay-Smith, Director

Mary Gessner, Director

HB Simpson, Director

Kermit Gaither, Director

Kitty Hockman-Nicholas

Paul Burkholder, Director

Jim Fagan, Director

Bud Nagelvoort – Associate Director

Marietta Walls – Associate Director

LFSWCD Staff Members

Amanda Campbell, Administrative Assistant

Dana Gochenour, Sr. Conservation Specialist

Sam Truban, Conservation Specialist

Nick Livesay, Conservation Specialist

Allyson Ponn, Education & Program Specialist

Directors Absent:

Wayne Webb, Director, Clarke Co.

Cooperating Agency Representatives

Debbie Cross, Virginia Department of Conservation & Recreation

Brent Barriteau, USDA, Natural Conservation Service

Chairman's Report:

Motions (roll call vote taken by the Board Secretary)

Administrative Assistant Amanda Campbell has announced her plans to retire on February 1st.

The December Board must conduct nominations and elections for Board Chair, Vice Chair, Treasurer and Board Secretary.

Hoover asked if the Personnel Committee has any recent news from Shenandoah County regarding health insurance. Comanor checked with the County. Comanor sent an email to everyone. The County negotiated with Aetna. It was comparable to Anthem.

Treasurer Report: Martin reported that to comply with grant requirements Attachment E report was submitted to DCR. The report included the designated district transfer of funds to reserves reported in included in last month's Treasurer's Report.

All budget requests are done except Clarke County which is due January 15th. HB will work with Dana on Winchester \$1,000 request for Winchester. Comanor said they should check on the deadline.

She congratulated D&M Farms for Shenandoah Basin award.

Comanor and Hoover attended the Legislative Committee Meeting. VACDE Employee of the Year is Brandon Blevins.

Technical Reports:

Dana Gochenour had nothing to add to her report.

Sam Truban had nothing to add to his written report. Hoover reported that Sam Truban was submitted as "Employee of the Year".

Ali Sloop had nothing to add to her written report. She started back to work on Tuesday. She has no report this month.

Hoover asked Nick Livesay about the Community Garden. The Community garden is wrapping up for

the year.

Allyson Ponn had nothing to add to her written report. She reviewed her written report. She is working on writing the fall newsletter.

Contractor Sheryl Ferguson had nothing to add.

Alliance for the Shenandoah Valley: Comanor had nothing to add to her report.

Conservation Easement: Buck Richards had nothing to add.

Conservation Technical: Mary Gessner reviewed the committee report.

She reported that the committee approved 24 cover crops – 2 WP-4s; 1 Stream Exclusion project.

Motion made to approve 2 variance requests. Mary Gessner made a motion and Kitty Hockman Nicholas seconded the motion giving authority to the Board Chairman to approve payments and credits by the end of the year.

One variance was a large grazing project split into 4 instances.

Gessner recommended that the Board approve the variance. Gessner made the motion. HB seconded. The motion passed.

Childs made the motion to approve the Stoneridge Farm Resource Management Plan. Gessner seconded. The motion passed.

Clean Water Farm Awards.

Frederick County – Charles DeHaven

Clarke County – Mercer Vu

Shenandoah County Shenandoah Basin Award – D&M Farms

Dam Safety: Jim Fagan had nothing to report.

Education & Info Committee: Comanor had nothing to add to her written report.

Finance: Wayne Webb reported that the Finance Committee will be held January 7th at 9:00 before the next CTC meeting next month.

Legislative: Fagan had nothing to report.

Northern Shenandoah Valley Regional Commission: Wayne reviewed his written report.

Operations: Justin Mackay-Smith had nothing to add. Debbie Cross reported that the Strategic Plan can be extended for a year. They need Board action and should revisit in January.

Personnel: Simpson reported they advertised for the Administrative Assistant.

Shenandoah County Water Resources Advisory Committee: Gessner gave a report on the meeting about conservation easements. Hoover asked Gessner and Richards to get together with the county.

Pure Water Forum: Hoover had nothing to report.

Urban BMP Committee: Marietta Walls was absent.

Brent Barriteau - NRCS: Barriteau gave an update on NRCS activities.

Debbie Cross – DCR: Debbie reviewed her written report.

She reported that quarterly reports are due January 15th.

Corey Childs – VCE: Corey gave an update on VCE work. VCE is offering an Ag Extension Agent in Page County. It is listed on the VA. Tech Website.

Joan Comanor recommended purchasing signs for the Clear Water Farm recipients.

Webb reported that he did online COIA. You have to be there an online.

Motion to adjourn at 12:10: Kitty Nicholas Hockman made the motion.. HB Simpson seconded the motion. The motion passed.

DELEGATION OF POWERS

Section 10.1-533 of the Virginia Code provides that: "The district directors may delegate to their chairman or to one or more directors, agents or employees such powers and duties as they may deem proper." Pursuant to that provision, the Board hereby delegates to its chairman all the powers of the district, subject to the following restrictions:

- 1. The chairman may exercise this delegation only in exigent circumstances, after conferring in person or electronically with as many directors as practicable.*
- 2. The chairman shall report every exercise of this authority as soon as practicable to all members of the board.*

Lord Fairfax Soil & Water Conservation District programs, activities and employment opportunities are available to all people regardless of race, color, religion, sex, age, disability, national origin or political affiliation.
An equal/affirmative action employer.

3. *After the chairman acts under this delegation the chairman must provide in the next chairman's report to the board a written recital of the exigent circumstances.*
4. *This policy pertains only to delegations of the board's authority in exigent circumstances. It does not affect other specific delegations made by board resolution at regular or special meetings, whether to the chairman or others. Such delegations may or may not be conditioned or circumscribed as the board deems appropriate under the circumstances.*

Respectfully submitted,

Amanda g. Campbell

Approved on:

Amanda G. Campbell