



We work with the people who work the land.

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Website: <http://lfsxcd.org>

Meeting held virtually via WebEx Conference Service

October 8, 2020

A recording of the meeting is available at: [www.lfsxcd.org](http://www.lfsxcd.org)

### MINUTES - Draft

October 8 Board Meeting was held electronically using the WebEx Conference Service in accordance with Chapter 1283 of the 2020 Acts of Assembly and in compliance with the provisions of 2.2-3708.2 of the Code of Virginia.

Mr. Hoover called the meeting to order at 10:00 am.

**September 10, 2020: Motion made to approve the minutes – Kitty Hockman Nicholas made the motion; Paul Burkholder seconded the motion.**

Those attending via the WebEx meeting platform were:

#### ***LFSWCD Directors and Associate Directors***

Richard Hoover, Director-Chairman  
Joan Comanor, Director – V. Chair  
Jim Martin, Assoc. Director – Treasurer  
Justin Mackay-Smith, Director  
Mary Gessner, Director  
HB Simpson, Director  
Kermit Gaither, Director  
Kitty Hockman-Nicholas  
Paul Burkholder, Director  
Corey Childs, Extension, Director  
Jim Fagan, Director  
Bud Nagelvoort – Associate Director  
Marietta Walls – Associate Director

#### ***LFSWCD Staff Members***

Amanda Campbell, Administrative Assistant  
Dana Gochenour, Sr. Conservation Specialist  
Sam Truban, Conservation Specialist  
Nick Livesay, Conservation Specialist  
Allyson Ponn, Education & Program Specialist

#### ***Guest:***

Wendy Gooditis, Delegate, District 10  
Sara Hayet, Wendy Gooditis Assistant

#### ***Directors Absent:***

Ira Richards, Director, Warren Co.  
Wayne Webb, Director, Clarke Co.

#### ***Cooperating Agency Representatives***

Debbie Cross, Virginia Department of Conservation & Recreation  
Brent Barriteau, USDA, Natural Conservation Service

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## **Chairman's Report:**

### **Motions (roll call vote taken by the Board Secretary)**

Hoover asked that Jim Fagan introduce Wendy Gooditis of the Virginia House of Delegates, District 10

Comanor reported that Shenandoah County can be a recipient as well as an exporter of poultry litter. Corey Childs reported that poultry litter must originate from farms in Page, Rockingham or Accomack counties. Poultry litter end-users are eligible. Vehicles used to transport poultry litter, including any application equipment, must contain the poultry litter within the cargo area while operating on a public road.

Once the forms and NMP are received, they are reviewed by DCR staff. The incentive request must be approved by DCR prior to the litter transport. Certified scale weight ticket showing the litter tonnage transported and the Nutrient Management Plan must be received by DCR within 30 days of the litter application, no later than May 31, whichever comes first. These documents will be reviewed and, if approved, processed for payment.

Hoover made a motion to put poultry litter transport on the VASWCD legislative agenda. Debbie Cross added that it is not a legislative issue. Childs reported that it needs to be discussed. Hoover asked Corey, Jim and Mary to consult each other and come up with a solution at the next meeting.

Jim Fagan introduced Wendy Gooditis. Delegate gave an update on funding the VA. Clean Economy Act. They are hoping to have a final budget next week. Land conservation funding is 5.5 million for 2021 and 5.5 million for 2022. They don't know what's going to happen in January yet.

**Treasurer Report:** Martin reported that to comply with grant agreements the District will not maintain more than 6 months of undesignated funds. He is recommending that carryover of excess funds from last FY's budget be applied to Tech Salary Reserve, Education Salary, Administrative Salary and Dam Safety (\$3,000). The Operations Committee should investigate whether we should have a policy for employment into.

Comanor added that the Personnel Committee works on the Personnel Policy. Hoover stated that there should be consultation between the Operations and Personnel Committee. The primary responsibility is with the Personnel Committee.

### **Technical Reports:**

Dana Gochenour had nothing to add to her report.

Sam Truban had nothing to add to his written report.

Ali Sloop had nothing to add to her written report. Her due date is tomorrow and she will be back in

December.

Nick Livesay had nothing to add to his written report.

Allyson Ponn had nothing to add to her written report. Her wedding date is October 30<sup>th</sup>.

Contractor Sheryl Ferguson had nothing to add.

***Alliance for the Shenandoah Valley:*** Comanor had nothing to add to her report.

**Conservation Technical:** Mary Gessner reviewed the committee report.

Two variance requests were tabled to be approved by DCR in 2021 VACS fund; under budget; 13-20-0044 SL-6W instance #376229 returning \$15,733.93 to 2020 CB VACS.

**Motion made to approve 21 VACS cost share and tax credits. Motion made by Mary Gessner, Seconded by Corey Childs. Motion passed. Wayne Webb opposed.**

#### **Clean Water Farm Awards.**

Frederick County – Charles DeHaven

Clarke County – Mercer Vu

Shenandoah County Shenandoah Basin Award – D&M Farms

Comanor asked Allyson to update committee members on what activities are underway in both promotion of Ag BMPs and in conservation education. Clean Water Farm Award will technical be discussing the award and the next tech meeting. Mary Gessner added that they will put it off until next month. Comanor discussed Fact Sheet updates. Flyers have been updated. Childs said that they can put flyers in VCE FB pages. Comanor suggested that Clean Water Farm Awards be a topic for an article

**Motion made to approve the awards – Mary Gessner, Kitty Hockman Nicholas seconded. The motion was approve.**

**Dam Safety:** Jim Fagan had nothing to report.

**Education & Info Committee:** Comanor had nothing to add to her written report.

**Legislative:** Fagan had nothing to report.

**Operations:** Justin Mackay-Smith had nothing new this month.

**Personnel:** Simpson reported on insurance and Valley Health & Shenandoah County.

**Shenandoah County Water Resources Advisory Committee:** Comanor reported that there is no meeting scheduled.

**Pure Water Forum:** Hoover had nothing to report.

**Urban BMP Committee:** Marietta Walls had nothing to report.

**Brent Barriteau - NRCS:** Barriteau will summarize in October what they have accomplished. Additional employees are allowed to work at the service center.

**Debbie Cross – DCR:** Debbie reviewed her written report.

She reported on the Designated Reserves (2021 transferred funds)

**Motion made to approve the transfer of funds. Wayne Webb made the motion. Paul Burkholder seconded. The motion passed.**

**Corey Childs – VCE:** Corey gave an update on VCE work.

Joan Comanor recommended purchasing signs for the Clear Water Farm recipients.

Webb reported that he did online COIA. You have to be there an online.

**Motion to adjourn: Wayne Webb made the motion. Paul Burkholder seconded. The motion passed.**

#### **DELEGATION OF POWERS**

*Section 10.1-533 of the Virginia Code provides that: "The district directors may delegate to their chairman or to one or more directors, agents or employees such powers and duties as they may deem proper." Pursuant to that provision, the Board hereby delegates to its chairman all the powers of the district, subject to the following restrictions:*

- 1. The chairman may exercise this delegation only in exigent circumstances, after conferring in person or electronically with as many directors as practicable.*
- 2. The chairman shall report every exercise of this authority as soon as practicable to all members of the board.*

3. *After the chairman acts under this delegation the chairman must provide in the next chairman's report to the board a written recital of the exigent circumstances.*
4. *This policy pertains only to delegations of the board's authority in exigent circumstances. It does not affect other specific delegations made by board resolution at regular or special meetings, whether to the chairman or others. Such delegations may or may not be conditioned or circumscribed as the board deems appropriate under the circumstances.*

Respectfully submitted,

*Amanda g. Campbell*

Approved on:

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