

Board of Directors, Board Packet 9/11/2025



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Attachments:

Chair Report items

- *2025 Contributions from Localities since 1997* page 24
- *Funding Chart FY 20-26 Operating Funds & County Contributions* page 25
- *Profile of LFSWCD Service Area Participation* page 26

Treasurer / Finance

- *Monthly Financial Reports (please review for Board approval/acceptance)* pages 27 - 34

CTC

- *Minutes & Motions* pages n/a
- *CTC will meet prior to the Board meeting on 9/11/25.*
- *Items will be presented during the Board meeting*

DEQ

- *VROLakes2024 / VRORivers2024* pages 35 - 37

Misc/Other.

- *Clean Water Farm Award Memo from Matt Wells* pages 38 - 39
- *Blair with DCR requested this to be shared with the Board*



Lord Fairfax Soil and Water Conservation District

**Meeting Agenda
September 11, 2025**

To join meeting contact 540-465-2424, ext. 5

*Vision: Productive Soil and Water for the benefit and enjoyment of the people.
Mission: To conserve, protect, and enhance the quality of our region's soil and water.*

10:00 CALL TO ORDER

INTRODUCTION OF GUESTS

10:15 1. APPROVE MINUTES OF THE PREVIOUS MONTHS MEETING(S)

10:20 2. CHAIR REPORT – Joan Comanor

**10:25 3. TREASURER & FINANCE REPORT - Stephanie Shillingburg, Board Treasurer
- Monthly Motion to Accept and File the Treasurer's Report/Documents for Audit**

10:35 4. SECRETARY REPORT – Sarah Fleming; Administrative Manager

10:40 5. LORD FAIRFAX SWCD REPORTS (Additions to written reports)

Staff:

**Conservation Programs Manager – Dana Gochenour
Senior Conservation Specialist – Nick Livesay
Conservation Specialist – Madison Coffey
Conservation Specialist – Ben Loyd
Conservation Specialist – current vacancy
Program Support Specialist – Lisa Parks
Education & Conservation Specialist – Allyson Ponn**

Committees:

**Conservation Technical – Mary Gessner
Dam Safety & Conservation Easements - Jim Fagan
Education & Information – Joan Comanor
Legislative – Paul Burkholder
Personnel – Joan Comanor
Operations – Justin Mackay-Smith**

Local Agency Updates:

**Northern Shenandoah Valley Regional Commission – Mary Gessner
Shenandoah County Water Resources Advisory Committee – Joan Comanor
Shenandoah Pure Water Forum – Jack Owens**

11:10 6. COOPERATING AGENCY REPORTS (Additions to written report)

**NRCS, Natural Resource Conservation - Brent Barriteau
DCR, Conservation District Coordinator - Debbie Cross
VA. Cooperative Extension Representative – Bobby Clark
VA. Department of Forestry Representative - Matt Wolanski
Chesapeake Bay Foundation - Matt Kowalski
VA. Dept. of Environmental Quality Representative – Sara Jordan**

7. OTHER BUSINESS

8. ADJOURN

FY25 GRANT DELIVERABLES

● COMPLETE
● INCOMPLETE

FOIA & Record Retention Officers should be re-appointed each year during officer elections in DEC/JAN

- **FOIA; Designated Officer:** __ Allyson Ponn_ 12/12/2024_ (re-appoint at election of Officers)
- **Records Retention; Designated Officer:** __ Sarah Fleming_ 12/12/2024_ (re-appoint at election of Officers)
- **FY 25 (2024-25) Annual Report:**
Date Presented: _____

OPERATIONS COMMITTEE RESPONSIBILITIES

- **Annual Plan of Work (2025-2026):**
Board approval: __ 5/8/2025 _____
One review is required by the Operations Committee & recorded in the Board of Director Meeting minutes.
- Review Date: _____
- **Strategic Plan (July 1, 2022- June 30, 2026).** *Reviewed annually during a Board of Directors Meeting & recorded in the meeting minutes.*
- Approved: __ June 6, 2022 _____
- Reviewed (FY 26): _____

FINANCE COMMITTEE RESPONSIBILITIES

- **FY26 (2025-2026) Annual District Budget:** Date Approved: __ June 12, 2025 _____
- **Dedicated Reserves:**
Board Approval Date: _____
- **SWCD Desktop Procedures for District Fiscal Operations:** *to be reviewed by the Finance Committee & recorded in the minutes annually.*
Review/Recording Date: _____
- **Purchasing Policy:** *to be reviewed annually by the Finance Committee and submitted to the Board.*
Review/Approval Date: _____
- **Att D:** (submitted every 2 years, next due: July 15, 2027)
Date Submitted: __ 7/3/2025 _____

PERSONNEL COMMITTEE RESPONSIBILITIES

- **Semi-Annual and End of Year Staff Evaluations:** *To be conducted by the Personnel Committee; actions are to be recorded in the Board meeting minutes.*
- Date of reviews (mid-year): _____ ● Date of reviews (annual): _____
- **Review/Update Personnel Policy:** __ 7/10/2025 _____
- **Review/Update Position Descriptions:** Date Approved/Reviewed: _____

CONSERVATION TECHNICAL COMMITTEE RESPONSIBILITIES

- **Secondary Considerations Approved:**
DCR: submitted; 6/25/2025; approved by Sara Bottenfield 7/2/2025 _____ SWCD Board: __ 5/8/2025 _____
- **Average Cost List:**
Submitted to DCR: __ 6/25/2025 _____ SWCD Board Approved: __ 6/12/2025 _____

EDUCATION & INFORMATION COMMITTEE RESPONSIBILITIES

- **Host an Agricultural Community Outreach Event:** (At least 1 event must be held in accordance with the conditions as outlined in Attachment F of the Grant deliverables)
Date(s) of Event(s): _____

**LORD FAIRFAX SOIL & WATER CONSERVATION DISTRICT
COMMITTEE & COOPERATING AGENCY REPORTS
September 11, 2025
Agenda**

**LFSWCD Chair Report
Joan Comanor**

By now, I am sure all of you have read the Annual Report from cover to cover. As usual, Allyson has done a great job of making it colorful and highly readable. I, along with Mary Gessner and Dana Gochenour, will be briefing the Shenandoah County Board of Supervisors on September 9 of our accomplishments and year to come. Annual Farm Bureau meetings are now scheduled which provide another great opportunity to update folks on the great work that has been accomplished and is ongoing! Work with Allyson on talking points for these sessions. In addition, see the updated attached 3 fact sheets about our accomplishments as background and for your meetings with our local constituents. We had great news from the City of Winchester - they increased their contribution to the District for this year to \$12,100!!! While we have been enjoying beautiful weather, it is also very dry once again - we all need to wash our cars, do rain dances, or whatever else we can conjure up to get rain back into our local weather system!

**Treasurer / Finance Report
Stephanie Shillingburg**

- Finance Committee will meet prior to the Board meeting September 11th @ 9:30am in the office conference room.
- I have reviewed the August 2025 Bank Statements, Reconciliations and Monthly Reports, all of these appear to be correct and accurate.
- Please review the monthly Financial Reports provided in the Board Packet to be filed for audit.
- **MOTION is needed “that the Treasurer’s report/documents be filed for audit”.**

**Board Secretary / Assistant Treasurer / Administrative Manager
Sarah Fleming**

Items of Interest:

Monthly Happenings:

- Dedicated Reserve suggestions for Finance Committee meeting
- Applicant correspondence; Interview scheduling
- Schedule Committee/Board meeting space.
- Meeting postings.
- Monthly Board Meeting Prep (Minutes, Agenda Reports & Packet, Scheduling), Attendance & Follow-up.
- Accounts Payable / Cost Share.
- Monthly Assistant Treasurer Responsibilities / Reconciliation, Monthly Reports.
- Assist with BMP Part II’s
- Add meeting minutes and calendar items to the Website. Updated Committee List and Board/Staff Contact Page.

Trainings/Education/Participation:

- 8/6 SHRM Webinar x2
- 8/7 SHRM Webinar
- 8/7 ASAP PACE Webinar
- 8/12 Viewed venues w/ Ally for Annual Luncheon
- 8/14 Board meeting
- 8/19 Eightfold Webinar (SHRM)
- 8/22 SHRM Webinar

Conservation Programs Manager

Dana Gochenour

Training

- Employee's Association Training @ Graves Mountain- Aug 20 & 21

Promoting BMPs

- Met with C. Fansler to discuss tree planting and SL-7 (Mill Creek, Shenandoah Co.)
- Participated in SVCC monthly call
- Logged spot check verifications in Tracking and mailed spot check follow up letters
- Staked exclusion fencing at S. Smith SL-6W (springs, ponds, and unnamed stream, Frederick Co.)
- Met with a Warren Co. landowner to discuss stream exclusion and streambank stabilization
- Completed draft plan map and cost estimate for above practices and submitted engineering request for review of streambank stabilization (WP-2A) eligibility
- Completed reimbursement and folder for D. Turner SL-1 (Shenandoah Co.)
- Completed reimbursement and folder for J. Arbogast SL-1 (Shenandoah Co.)
- Worked on reimbursement for Rolling Hills Hay Co. SL-1 (Shenandoah Co.)
- Communication with landowner and DOF regarding potential replant of Green FR-1 (Shenandoah Co.)
- Communication with T. Gano regarding his planned fall planting SL-1 (Frederick Co.)
- Phone conversation with renter regarding Marker SL-6W (Opequon Creek, Frederick Co.)

Staff Relations

- Conservation Technical Committee meeting
- Board of Directors meeting
- Reviewed incoming Conservation Specialist applications
- Completed childcare survey on behalf of the Personnel committee

Also this month:

Annual leave- Aug 12-13 and Aug 28-29

Sick leave- Aug 18-19

Senior Conservation Specialist

Nick Livesay

Training

- Graves Mountain Training, three days with staff

Promoting BMPs

- Chambers Family Vineyard (SL-6W: Shen. Co.) reservoir tank set visit with Ben
- Neslund (SL-7: Shen. Co.) water system design and pre construction meeting
- DeHaven (SL-6W: Fred. Co.) fence staking with Ben
- Visit with potential SL-6W/SL-7 in Shenandoah County with NRCS
- Lantz (SL-6: Shen Co.) visit to discuss project details
- Visit to discuss potential WP-4LL project in Frederick county with Ben
- Romero (SL-6W: Shen. Co.) water system design and pre-construction meeting
- Potential WP-4SF in Shenandoah Co. sizing and mapping with Ben and Madison
- Visit with potential SL-6W in Frederick County
- Whetzel (WP-4SF: Shen. Co.) site survey pre-construction meeting with NRCS
- Correspondence with Phil Davis, DEQ Ag. Loan
- Correspondence with contractors
- Various CAS updates, map creations, cost estimates, ranking spreadsheets, Cons Plans

Education

- MRGS field day at 7 Bends State Park

VCAP

- Multiple follow up emails with potential CL projects

Other Relations

- Shenandoah County Leadership Course: Public Safety Day
- CTC (8/7/25)
- Board (8/14/25)

Conservation Specialist Madison Coffey

Training:

- Graves Mountain Lodge Training – 8/19-21/2025

Promoting BMPs:

- General administrative tasks (entering data into tracking, completing ranking spreadsheets, resource concerns, etc.)
- Pre-construction meeting with NRCS on 8/4/2025 for Barham (Fred: SL-6W) stream crossing designs. Follow-up call with DCR Engineering to discuss eligibility of changes to the designs.
- Fence staking with Ben on 8/5-6/2025 for Dotson (Shen: SL-6W).
- Initial site visit with Ben on 8/11/2025 for a potential SL-6W project in Warren County. Did follow-up research to determine possible qualification.
- Pre-construction meeting and fence staking with Ben on 8/12/2025 for Eisele (Clarke: SL-6W/SL-7) water system design.
- Initial site visit with Ben on 8/12/2025 for a potential SL-6W and SL-7 project in Clarke County.
- Site visit on 8/12/2025 to get conservation plan signature for Hardesty (Clarke: SL-1).
- Taught Lisa the resource concern review process on 8/14/2025.
- Initial site visit on 8/18/2025 with Ben and Maili (NRCS) for a potential SL-6W project in Shenandoah County.
- As-built inspection on 8/18/2025 with Ben and Brent (NRCS) for Shiflett (Shen: SL-6W). Completed As-built documentation and reviewed bills. Pending NRCS payment to finalize reimbursement.
- Site visit on 8/25/2025 to deliver check and get P3 signature for Good (Shen: SL-6W and SL-7). Reviewed information for upcoming FR-3 planting.
- Engineering call with Amanda and Sara B. (DCR) to discuss eligibility of piggyback components towards potential WP-4 in Shenandoah County.
- Sent follow-up information for a potential SL-6W project in Clarke County.
- Completed reimbursement documentation for Hawkins (Shen: CCI-SL-6W).

Other Activities:

- CTC Meeting – 8/7/2025
- Board Meeting – 8/14/2025

Conservation Specialist Ben Loyd

Training:

- Graves Mountain Training – 8/19-8/21

Promoting BMPs:

- Updated cost estimate and plan map for possible WP-4LL/WP-4LC – Frederick County
- Mid construction check with Nick for approved SL-6W – Shenandoah County
- Fence staking/Mid construction check with Madison for approved SL-6W – Shenandoah County
- Conservation plan development for possible WP-4LL, SL-6W, and SL-1 – Frederick County

- Fence staking with Nick for approved SL-6W – Frederick County
- Follow up visit for possible SL-7 and SL-6W – Clarke County
- Updated Plan map and cost estimate for possible SL-7 and SL-6W – Clarke County
- Initial visit with Madison for possible SL-6W – Warren County
- Pre-construction meeting with Madison for approved SL-6W/SL-7 – Clarke County
- Initial visit with Madison for possible SL-6W/SL-7 – Clarke County
- Follow up visit for potential WP-4LL, SL-6W, SL-1 and SL-8B/SL-8H – Frederick County
- Complete water system design for approved SL-6W – Frederick County
- Complete water system design for approved SL-7 – Clarke County
- Initial visit with Madison and Maili (NRCS) for possible SL-6W – Shenandoah County
- As-Built with Madison and Brent (NRCS) for approved SL-6W – Shenandoah County
- Mid-Construction check for approved SL-6W – Shenandoah County
- Mid-Construction check for approved WP-4LL – Shenandoah County
- Follow up visit for possible SL-6W – Clarke County
- Updated plan map and cost estimate for possible SL-6W- Clarke County
- Mid-Construction check for approved WP-4LL – Shenandoah County
- Resource concerns for various different projects

Other Activities:

- CTC Meeting – 8/7/2025
- Board Meeting – 8/14/2025

Conservation Specialist - Vacant

Program Support Specialist

Lisa Parks

Training

- Attended Graves Mountain training session on "VCAP Updates and Mock Reviews"- 8/20/2025
- Attended Graves Mountain Native Nursery Tour (Hill House Nursery harvesting/planting/stratification) - 8/20/2025
- In-office training session with Madison Coffey on researching and tracking contract resource concerns - 8/14/2025

Promoting BMPs

- Fence staking with Dana Gochenour on 8/7/2025 for a Frederick County participant.
- 16 EOL verification visits, ending the month with 30/37 complete (81%). On track for September 30 deadline.
- Processed in 13 VACS approvals in CAS and mailed to participants for signature.
- Processed resource concerns for three new 2026 contracts.

VCAP

- Visited a potential conservation landscaping participant in Frederick County with Allyson Ponn - 8/29/2025
- Visited a potential conservation landscaping participant in Shenandoah County, Bryce, with Allyson Ponn- 8/25/2025
- Attended August 12th VCAP Water Cooler Chat on folder structure and organizational tips.

Other Activities:

- Board Meeting - 8/14/2025

Education & Conservation Specialist

Allyson Ponn

Education:

- MRGS Field Exploration @ SBSP

Information:

- LFSWCD Website updates
- Facebook content creation + scheduling
- Annual Report
- PY26 Flyer Updates

- Annual Awards Luncheon Planning (Location, catering, awardees, writeups, etc)

Office/Program Support:

- Carryover Part IIs
- VCAP organization and PY26 form follow up
- VCAP Final Inspection, Frederick County
- VCAP Initial Visit, Warren County
- VACS SL-1 Verification
- VCAP Initial Visit, Shenandoah County
- VCAP Initial Visit, Frederick County

VACDE/Training:

- Graves Planning Meetings (x4)
- Graves Registration, AllDistrict
- Graves Feedback Survey, AllDistrict
- VACDE Annual Training @ Graves 8/19-8/21

Upcoming Events:

- September 2025: County Farm Bureau Membership Meetings
- 10/4: TreeFest @ Winchester, Jim Barnett Park
- 11/13: Annual Awards Luncheon
- 12/7-9: VASWCD Annual Meeting @ Williamsburg

Conservation Technical Committee

Mary Gessner

- CTC Motions will be presented/reviewed during the Board meeting.

Motions: will be made for necessary items.

Dam Safety & Conservation Easements

Jim Fagan

- No new items.

Education & Information

Joan Comanor

- The Ed & Info Committee will meet immediately following the Board meeting to finalize our nominations and other details for the annual awards luncheon. I know Allyson and Sarah have been checking out various venues for November meeting and luncheon.

Motion: The Board delegates authority to the Ed & Info Committee to finalize award recipients and meeting venue for the annual November awards ceremony.

Legislative Committee

Paul Burkholder

- No items to report.

Personnel

Joan Comanor

- The Personnel Committee will be interviewing 5 candidates for the vacant Conservation Specialist position (Heltzel) on September 16. We are hopeful to have the position filled in early October. Dana advises that we had a strong slate of applicants to consider.

Operations

Justin Mackay-Smith

- No new items.

Northern Shenandoah Valley Regional Commission
Mary Gessner

- No new activity.

Shenandoah County Water Resources Advisory Committee
Joan Comanor

- Still nothing to report.

Shenandoah Pure Water Forum
Jack Owens

- No written report.

Natural Resources Conservation Service (NRCS)
Brent Barriteau

- No written report submitted.

Department of Conservation & Recreation (DCR)
Debbie Cross

ADMINISTRATIVE AND OPERATIONAL ITEMS:

- **FY26 1st Quarter Cost Share disbursement** letters were sent on August 29th.
- **Quarterly reports are due on Wednesday, October 15.** This includes attachment E plus QuickBooks cash balance sheet and P&L for the quarter. The “official” excel version of attachment E must be used throughout the course of the year. Please use the same workbook and corresponding tab for each quarter to ensure that all values roll together for the End of Year Report (last tab).
- **Dedicated Reserves:** On page 14 of the 2024 *Desktop Procedures for District Fiscal Operations* is guidance regarding Reserve Fund Balances. “Public funds ... are provided to districts not for savings, but strictly for the performance of conservation.” **Board action is necessary** to dedicate, for specific purposes, any amount above twelve months of routine operating funds (undesignated reserve funds). With the books now closed for FY25, this action should be placed on SWCD board meeting agendas before 9/30 in Quarter 1 of FY26 so that necessary transfers can be made on the Attachment E Q1 Report & in Q1 QuickBooks. It gets messier when completed in Q2.
- **FY25 SWCD Annual Report** should be approved by 9/30. (suggested but no longer required by grant agreement)
- **Re-adopt Virtual Meeting Policies:** FOIA code requires readoption of Virtual Meeting Policies every year.
§ 2.2-3708.3. Meetings held through electronic communication means; situations other than declared states of emergency.... D. Before a public body uses all-virtual public meetings as described in subsection C or allows members to use remote participation as described in subsection B, **the public body shall at least once annually adopt a policy**, by recorded vote at a public meeting, that shall be applied strictly and uniformly, without exception, to the entire membership and without regard to the identity of the member requesting remote participation or the matters that will be considered or voted on at the meeting.
- **FY2025 Assessments** will be presented at September Board Meetings
- **District TA Allocation Methodology Discussion** September 18 at 1pm -The VASWCD will be convening a virtual discussion around the issue of Technical Assistance and is seeking input and feedback about current allocation methodologies and models. SWCD Directors and staff are welcome to attend and districts from across the Commonwealth are encouraged to participate to share insights. The VASWCD is facilitating this dialogue to inform our continued advocacy on behalf of SWCDs. More information to come. Register for the zoom at <https://us02web.zoom.us/meeting/register/zaJWcNcARWOIk7hH3H-OLg>

Clean Water Farm Award nominations for Local and Grand Basin awards **are due October 1.** CWFA forms may be found online on the DCR website. No nomination forms will be accepted after Oct 1. All **signatures and approvals must be obtained at your September Board meeting.** Each district may give one local award per jurisdiction. (Blue sign and certificate signed by the Governor) **Basin Nominations require a nomination cover sheet**, a 1–2-page summary, 6 or more photos, one preferably with the nominee & his farm entrance sign. (NEW) **By Oct 1 your CDC needs to know how the local award winner wants their certificate to read; One or two lines, farm name and/or winner’s name, and county.** The Governor’s office is requesting winner’s information and the Chairman’s signature before signing the certificates.

AG COST SHARE ITEMS:

- BMP Verifications:
 - CY25 Random Verifications (**spot checks**) are underway. Loudoun 9/8 & 9; Thomas Jefferson 8/7, 9/16, 9/29 & 30; *Lord Fairfax, John Marshall & Prince William complete. Culpeper two left to complete.*
 - End of Lifespan (EOL) BMP verifications for 2025, 2026, & 2027 are loaded into CAS. 2025 Verifications to be uploaded to the Verification module by 9/30 @ \$200 rate. Any '26 and '27 verifications by 9/30 receive \$250.
- Administrative cost share case file Audits for FY24 & 25 are underway. The districts required to undergo cost share case file audits in FY26 are Lord Fairfax 9/17 & 25; Prince William 9/10 & 15 and John Marshall complete. I am willing to conduct unofficial admin case file reviews for other districts that are interested. Remember the policy now states that Admin cost share case file audits are biennial and occur in the same year as financial audits.
- COMPLETE Conservation Plans must be approved prior to BMP approval, no matter when the plan was started it needs to be updated and **completed** prior to new BMP approvals.
- CAS Structural Practice Completion Dates: This is a reminder that there are practices that can be completed over two-program years. These practices are listed in the Ag BMP Manual on page II-43 under "Completed Status and Carryover Practice Status." For example, an SL-7 approved in FY26 should have a required completion date of 6/30/27.
- CAS Data: DCR requests that you do not delete contracts or instances, even if they are "unapproved." They should be marked "canceled" regardless. Note that there are times when "delete" is the appropriate action, but please discuss it with your CDC.

Ag Stewardship Act SWCD Contact info for FY26: If you haven't already done so it's time to update your district's Agricultural Stewardship Act (ASA) policy form for handling ag. water pollution complaints received by VDACS. If your district has new staff, or if you have any changes to your existing ASA policy, please complete the form and return it to Darrell Marshall. If there are no changes to how your district prefers to assist in responding to ag. water pollution complaints received by the Commissioner, or your district's point of contact, just send Darrell an email: Darrell.Marshall@vdacs.virginia.gov letting him know that there are no changes.

Ag Outreach Event to Fulfill FY26 Admin/Ops Grant Agreement Deliverables: Plan NOW!

SWCDs should look at your FY26 calendar and start planning for the required agricultural community outreach event, to be held before 06/30/26. Remember the following criteria must be met per the grant agreement:

- #10. The District hosted at least one agricultural community outreach event during the year that met the following:
1. Marketed through at least one venue that is directed towards producers with small farms or producers considered socially disadvantaged.
 2. Included an introduction of District, programs, staff and directors; and
 3. Included a discussion featuring local agricultural producers that utilized the VACS Program.
 4. Provided notice to partners, including the Virginia State University Small Farm Outreach Program, of the event and provided an opportunity to partners to participate in the agenda

Associate Director Job Descriptions and Guidelines: DCR has received questions recently about the roles, responsibilities, and ability for associate directors to participate in Soil and Water District Board meetings.

- Associate Directors of VA SWCDs are not referenced in Code of VA.
- No official decision from OAG exists on what Associate Directors can and can't do.
- OAG guidance is that all SWCDs should create and adopt an *Associate Director Job Description*. The purpose of this job description is to define clear parameters as to what Associate Directors are authorized by the local BOD to do. Without such parameters in place, it could be argued in court that all Associate Directors have all voting rights, which is clearly not the intent of an elected board nor the intention of anyone when Associate Director positions were initially created. This includes covering when an Associate Director can and cannot vote.

DCR is recommending districts adopt associate director's job guidelines with the following components being included:

- Purpose of Associate Director
- Associate Directors may be members of committees established by local BODs; thus, they have voting rights on said committees.
- Associate Directors may be Chairs of committees established by local BODs.
- An Associate Director who is Chair of a committee may present committee recommendations to the BOD at a regular or special-called board meeting for consideration; however, an Associate Director may not vote in such meetings.
- An Associate Director may not make a stand-alone motion in a regular or special-called board meeting.
- Associate Directors may participate in discussions in a regular or special-called board meeting. They do not have voting rights.

- Associate Directors may be invited to participate in closed meetings.
- If your Soil and Water District board has already adopted a policy or guidelines for associate directors, then no action needs to be taken.

COIA Training for Directors: The Code of VA requires once every two years locally elected officials must take COIA training. Most directors took this in 2023 between July and December. The training can be accessed at <https://ethicswebinar.dls.virginia.gov> Each module is specific to your role so select “Local elected officials or EDAs/IDAs” to complete the correct training. Please remember there is no completion certificate for this training, so my suggestion is to take a screenshot of your completion message. Let both your SWCD administrative staff and your local jurisdiction’s clerk know your completion date.

FOIA Training for Directors: A few directors inquired about FOIA training and asked for a link to the training. I checked the FOIA Council’s website on 8/28 and found under Local elected officials - § 2.2-3704.3 and found “**This pre-recorded online training program is temporarily unavailable as it is being updated to reflect changes in the law**”. I will keep looking back at the website and provide the link once it is revised and posted.

UPCOMING DATES TO REMEMBER:

Sept 15 & 16: VA Soil and Water Conservation Board Meeting & Farm Tour, Abingdon, VA location TBD
 Sept 18: District TA Allocation Methodology Discussion Register for the zoom at <https://us02web.zoom.us/join/join/join/register/zaJWcNcARWOIk7hH3H-OLg>
 Sept. 30: Deadline for End of Lifespan Verifications for 2025 reimbursement
 Sept 30: Annual Report to be completed. Share or present to local governments as a public relations tool for the SWCD.
 Oct 1: Clean Water Farm Award Local and Grand Basin Nominations are due to DCR
 Oct 1: VASWCD Quarterly Board Meeting – October 1, 2025 – Drury Plaza Hotel Richmond. Registration form can be done online at <https://forms.gle/bJ4LW3pgHEd9hup67> due by September 24.
 Oct 6-10: Debbie on Vacation, will work some remotely.
 Oct 7: Virtual Grant Training: Developing a Budget 9-11AM Developing a grant budget is an integral component of the grant application process. Understanding the items that can be included, how matches work, how to collect and value volunteer time accurately, and how to create programmatic based budgets to incorporate administrative expenses will all be covered. Suzie Miller has more than 20 years of fundraising experience including grant writing, special events, annual giving, and capital campaigns. - Directors, Staff and partners - this session builds on the training efforts held in June at Randolph Macon though it is still beneficial for those joining in for the first time. This is Part #2 of a series of grant training sponsored by the Association. Part #3 will be held at the annual meeting and focus on grant language and key components to ensure grant competitiveness. Register for the zoom at <https://us02web.zoom.us/join/join/join/register/cGZtYoFrSJK9kMQGoclWww>
 Oct.10: Potomac Council Mtg. (9am); Potomac Watershed Roundtable Mtg. (10am), Loudoun SWCD hosting
 Oct 13: Holiday- Columbus Day State offices closed
 Oct 15/16: VA Resource Training, Online, Three virtual sessions over the 2-day period
 Oct 21-23 DCR Conservation Planning Course The BARN, 11851 W. James Anderson Hwy, Buckingham, VA
 Oct 20-24 Debbie on Vacation but will work some remotely.
 Nov 4: Holiday Election Day State Offices closed
 Nov 11: Holiday Veteran’s Day State Offices closed
 Nov 26, 27 & 28; State Offices closed for Thanksgiving Holiday beginning noon on the 26th
 Dec 7-9: VASWCD Annual Meeting, Doubletree by Hilton Hotel, Williamsburg
 Dec 10: VSWCB Meeting, Williamsburg

CDC Report sent to districts 8/29/25.

VA Cooperative Extension

- No written report submitted.

VA Department of Forestry (DOF) Matt Wolanski

- No written report submitted.

Chesapeake Bay Foundation (CBF)
Matt Kowalski

- No written report submitted.

VA. Department of Environmental Quality (DEQ)

- **2024 Water Quality Integrated Report (2024 IR)**
 The EPA approved the 2024 IR on July 28, 2025. The 2024 IR is a summary of the water quality conditions in Virginia from Jan. 1, 2017, to Dec. 31, 2022. Attached to this report are the 2024 IR lake and river summaries for the Valley Regional Office territory. To view and interact with the 2024 IR spatial data visit the DEQ GIS site at <https://geohub-vadeq.hub.arcgis.com/> and select GIS Tools and the Environmental Data Mapper. Please contact Sara Jordan at 540-217-7127 or sara.jordan@deq.virginia.gov with any questions.
- **VRO Ag Program Updates:**
 1. We continue to do as many on-the-farm inspections as we can schedule right now. Strict biosecurity is followed as we may see no more than one farm on-site in a 24-hour period. Starting in the fall we may only see one farm on-site in a 72-hour period.
 2. Poultry litter reporting continues to be submitted to our office as the deadline for submitting all litter transfers is September 15 each year for poultry litter brokers, poultry permittees, and end-users of poultry litter. The reporting period includes all transfers from 7/1 to 6/30.
 3. Our inspection year cycle is from October 1 to September 30 each year, so we are heading into the last two months of expected inspections at our permitted facilities.
 4. There have been staffing changes to the VRO Ag Program and changes to regional coverage within the last few years, the Valley Region Ag staff is willing to attend a SWCD meeting if requested. Our attendance can include meeting our staff, discussing the regional changes and answering any agriculture related questions you might have. Please contact Doug Hughes at 540-217-7482 or douglas.hughes@deq.virginia.gov to schedule.
- DEQ's Clean Water Financing and Assistance Program's Agricultural Loan Dashboard as of August 22, 2025, is found below. For more information, contact Phil Davis, Ag BMP Project Manager with the Clean Water Financing and Assistance Program: 540-209-4201, philip.davis@deq.virginia.gov.

AgBMP Loan Program Dashboard 08/22/2025

Application Status	Total Number	Total Value	Average	Median
Application Pending	12	\$ 1,592,032.57	\$ 132,669.38	\$ 89,776.75
Conditionally Authorized	74	\$ 19,023,047.84	\$ 257,068.21	\$ 213,456.25
Not Authorized	1	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00
Application Withdrawn	73	\$ 10,843,004.64	\$ 148,534.31	\$ 110,000.00
Inactive	20	\$ 3,593,093.52	\$ 179,654.68	\$ 97,500.00
Credit Approved	6	\$ 2,017,373.98	\$ 336,229.00	\$ 278,500.00
Credit Not Approved	10	\$ 1,631,181.53	\$ 163,118.15	\$ 96,938.51
Loan Closed	86	\$ 15,289,827.41	\$ 177,788.69	\$ 143,716.62
Loan Closed with PF Granted	3	\$ 919,035.22	\$ 306,345.07	\$ 440,924.00
Project Complete	143	\$ 26,544,299.16	\$ 185,624.47	\$ 118,167.00
Project Complete with PF Granted	14	\$ 2,153,475.97	\$ 153,819.71	\$ 95,104.08
Completed without DEQ Funding	27	\$ 3,050,938.29	\$ 112,997.71	\$ 58,725.25
Equipment Purchase Complete	22	\$ 1,639,630.00	\$ 74,528.64	\$ 39,249.50
PF Granted SWCD	20	\$ 349,370.43	\$ 17,468.52	
Total PF Granted to Producers	17	\$ 1,286,432.43		
Total Applications	514			
Total Active Projects	184			
Beginning Fund Balance		\$ 18,659,552.00		
Additional Funds Authorized by DEQ		\$ 10,000,000.00		
Total Projects and Loan Funds Obligated		\$ 62,133,338.18		
Total PF Granted		\$ 1,580,466.52		
Total Repayments		\$ 20,296,812.65		

MISC.



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MINUTES

The August 14, 2025, LFSWCD Board of Director's Meeting was held, in person, at the Strasburg Community Center, 726 East Queen Street, Strasburg, VA 22657.

Those attending were:

LFSWCD Directors

Joan Comanor
Mary Gessner
James Fagan
Justin Mackay-Smith
Randy Buckley
Jack Owens
Robert Clark
Reid Hoak

Associate Directors

Cooperating Agency Representatives & Guests in Attendance:

Debbie Cross, CDC/DCR

LFSWCD Staff Members

Allyson Ponn
Ben Loyd
Nick Livesay
Sarah Fleming
Dana Gochenour
Madison Coffey
Lisa Parks

Absent Directors or Staff:

Paul Burkholder
Emma Bricker
Mark Huddleston
Ed Pendelton
Stephanie Shillingburg
Jason Bushong

LFSWCD Board Chair Joan Comanor called the meeting to order at 10:03 am.



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MOTION: Board approval of the July 10, 2025, Board of Director meeting minutes as presented in the Board Packet. Motion made by Randy Buckley, seconded by Mary Gessner. Motion Passed. Voting Ballot is as follows. *Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.

Name	Yes	No	Abstain			Name	Yes	No	Abstain
Joan Comanor	X					Randy Buckley	X		
Mary Gessner	X					Justin Mackay-Smith	X		
James Fagan	X					*Paul Burkholder			
*Emma Bricker						Reid Hoak	X		
*Mark Huddleston						Kermit Gaither	X		
Robert Clark	X					Jack Owens	X		

Chairwoman's Report: Joan Comanor

- Reviewed written report.
- Reminder to Elected Directors that COIA training is to be completed by 12/30/2025.
- Each Fiscal Year Associate Directors must be re-appointed if they so desire. Jason, Ed and Stephanie responded that they wish to continue their Associate Director roles with the District.

MOTION: Board approval of re-appointment of Jason Bushong, Edward Pendelton and Stephanie Shillingburg as LFSWCD Associate Directors. Motion made by Justin Mackay-Smith, seconded by Robert Clark. Motion Passed. Voting Ballot is as follows. *Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.

Name	Yes	No	Abstain			Name	Yes	No	Abstain
Joan Comanor	X					Randy Buckley	X		
Mary Gessner	X					Justin Mackay-Smith	X		
James Fagan	X					*Paul Burkholder			
*Emma Bricker						Reid Hoak	X		
*Mark Huddleston						Kermit Gaither	X		
Robert Clark	X					Jack Owens	X		

- The Annual Report will be sent out soon by Allyson.
- Thanked Paul and Reid for their help and meeting with the City of Winchester to prompt continued funding.
- TMDL discussion/updates.
- Upcoming Farm to Table dinner event discussion.

Treasurer & Finance Report: Stephanie Shillingburg

- REMINDER: There will be a Finance Committee meeting held on 9/11/2025 at 9:30am prior to the Board of Directors meeting.

MOTION: to Accept and file for audit the Treasurer's Report/Documents for July 2025 (as presented in the Board Packet). Motion made by Kermit Gaither, seconded by Mary Gessner. Motion Passed. Voting Ballot is as follows. *Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.

Name	Yes	No	Abstain			Name	Yes	No	Abstain
Joan Comanor	X					Randy Buckley	X		
Mary Gessner	X					Justin Mackay-Smith	X		
James Fagan	X					*Paul Burkholder			
*Emma Bricker						Reid Hoak	X		
*Mark Huddleston						Kermit Gaither	X		
Robert Clark	X					Jack Owens	X		



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Board Secretary/Administrative Specialist: Sarah Fleming

- Reviewed her written report.

Technical Staff Reports:

Education and Conservation Specialist, Allyson Ponn:

- Allyson reviewed her written report.
- Lots of exciting upcoming events and happenings.

Supervising Conservation Specialist, Dana Gochenour:

- Reviewed written report.
- Gave update on ASA complaint.

Senior Conservation Specialist, Nick Livesay:

- Reviewed written report.
- Forestry "Field Trip" discussion

Conservation Specialist, Madison Coffey:

- Reviewed written report.
- Lots of BMP interest and current BMP work happening.

Conservation Specialist, Ben Loyd

- Reviewed written report.
- Lots of BMP field visits (5 in one day / 13 in one week).

Conservation Specialist - vacant

Program Support Specialist, Lisa Parks:

- Reviewed written report.

Committee Updates:

Conservation Technical - Mary Gessner

- Mary reviewed the CTC Report. Motions are as follows:

Motion to recommend the board approve all tax credits listed below:

CP-13-25-0020	13-25-0023	614585	Shen./Extension of a Grazing Sy	SL-7	\$	439.32
CP-13-25-0009	13-25-0011	593146	Clarke/Stream Exclusion with Gr	SL-6W	\$	2,071.50
CP-13-25-0018	13-25-0022	613894	Shen./Long Term Veg. Cover of	SL-1	\$	6,881.32
CP-13-25-0018	13-25-0022	613987	Shen./Long Term Veg. Cover of	SL-1	\$	1,011.96
CP-13-25-0018	13-25-0022	613994	Shen./Long Term Veg. Cover of	SL-1	\$	4,250.23
CP-13-25-0043	13-25-0103	650626	Shen./Long Term Veg. Cover of	SL-1	\$	118.33

Motion made by Mary Gessner, seconded by Robert Clark. Motion Passed. Voting Ballot is as follows.

**Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.*

Name	Yes	No	Abstain				Name	Yes	No	Abstain
Joan Comanor	X						Randy Buckley	X		
Mary Gessner	X						Justin Mackay-Smith	X		
James Fagan	X						*Paul Burkholder			
*Emma Bricker							Reid Hoak	X		
*Mark Huddleston							Kermit Gaither	X		
Robert Clark	X						Jack Owens	X		



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Motion to recommend the board approve conservation plan and cost share for contract 13-26-0004 WP-4SF.

CP-13-26-0008	13-26-0004	662312	Shenandoah	Seasonal Feeding	WP-4SF	High	121	21.96	N	\$	193,686.90
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Motion to recommend the board approve cost share for contract 13-26-0006 CCI-SL-6W.

N/A	13-26-0006	662667	Shenandoah	Stream Exclusion	CCI-SL-6W	High	109	26.77	N	\$	5,412.50
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to recommend the board approve conservation plan and cost share for contract 13-26-0005 WP-4LL.

CP-13-25-0053	13-26-0005	662313	Shenandoah	Loafing Lot Management	WP-4LL	High	115	9.44	N	\$	242,484.00
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to recommend the board approve conservation plan and cost share for contract 13-26-0010 FR-1.

CP-13-26-0007	13-26-0010	666610	Shenandoah	Afforestation of	FR-1	High		33.61	N	\$	42,572.63
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to recommend the board approve conservation plan and cost share for contract 13-26-0012 SL-8B.

N/A	13-26-0012	670491	Shenandoah	Small Grain and	SL-8B	High	99	13.32	Y	\$	6,439.20
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to recommend the board approve conservation plan and cost share for contract 13-26-0012 SL-1.

CP-13-25-0004	13-26-0012	670303	Shenandoah	Long Term Vegetation	SL-1	High	83	28.76	N	\$	5,463.45
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to recommend the board approve conservation plan and cost share for contract 13-26-0002 SL-1.

CP-13-26-0002	13-26-0002	660824	Clarke	Long Term Vegetation	SL-1	Medium	83	39.21	N	\$	38,700.00
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to recommend the board approve conservation plan and cost share for contract 13-26-0011 SL-1.

CP-13-23-0015	13-26-0011	669114	Clarke	Long Term Vegetation	SL-1	Medium	55	38.86	N	\$	16,614.00
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Motion to recommend the board approve conservation plan and cost share for contract 13-26-0007 SL-6W and SL-7.

CP-13-26-0004	13-26-0007	662866	Clarke	Stream Exclusion	SL-6W	Low	113	29.59	Y	\$	69,562.00
CP-13-26-0004	13-26-0007	662871	Clarke	Extension of	SL-7	Low	111	44.74	N	\$	87,287.20

Motion to recommend the board approve conservation plan and cost share for contract 13-26-0003 SL-6W.

CP-13-26-0003	13-26-0003	661293	Clarke	Stream Exclusion	SL-6W	Low	92	32.98	Y	\$	300,000.00
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Motion to recommend the board approve conservation plan and cost share for contract 13-26-0001 SL-7.

CP-13-26-0001	13-26-0001	659879	Clarke	Extension of	SL-7	Low	77	44.61	N	\$	66,248.60
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to recommend the board approve conservation plan and cost share for contract 13-26-0009 SL-1.

CP-13-26-0006	13-26-0009	664068	Clarke	Long Term Vegetation	SL-1	Low	69	44.20	N	\$	20,590.00
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Motion to recommend the board approve conservation plan and cost share for contract 13-26-0008 WP-2A.

CP-13-26-0005	13-26-0008	663300	Warren	Streambank Stabilization	WP-2A	Low	46	39.93	N	\$	267,300.00
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Motion made by Mary Gessner, seconded by Jack Owens. Motion Passed. Voting Ballot is as follows.

**Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.*

Name	Yes	No	Abstain				Name	Yes	No	Abstain
Joan Comanor	X						Randy Buckley	X		
Mary Gessner	X						Justin Mackay-Smith	X		
James Fagan	X						*Paul Burkholder			
*Emma Bricker							Reid Hoak	X		
*Mark Huddleston							Kermit Gaither	X		
Robert Clark	X						Jack Owens	X		



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Motion to recommend the board approve transfer of 2026 funds to contract 13-24-0014 FR-1 for Extreme Act of Nature.

CP-13-24-0009	13-24-0014	584633	Frederick	Afforestation of	FR-1					\$	7,177.50
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Motion made by Mary Gessner, seconded by Robert Clark. Motion Passed. Voting Ballot is as follows.

**Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.*

Name	Yes	No	Abstain				Name	Yes	No	Abstain
Joan Comanor	X						Randy Buckley	X		
Mary Gessner	X						Justin Mackay-Smith	X		
James Fagan	X						*Paul Burkholder			
*Emma Bricker							Reid Hoak	X		
*Mark Huddleston							Kermit Gaither	X		
Robert Clark	X						Jack Owens	X		

Motion to recommend the board approve cost share increase for contract 13-25-0022 SL-1s (3 instances)

	13-25-0022	613894	Shen./Long Term Veg. Cover of	SL-1						\$	3,653.36
	13-25-0022	613987	Shen./Long Term Veg. Cover of	SL-1						\$	537.26
	13-25-0022	613994	Shen./Long Term Veg. Cover of	SL-1						\$	2,256.48

Motion made by Mary Gessner, seconded by Robert Clark. Motion Passed. Voting Ballot is as follows.

**Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.*

Name	Yes	No	Abstain				Name	Yes	No	Abstain
Joan Comanor	X						Randy Buckley	X		
Mary Gessner	X						Justin Mackay-Smith	X		
James Fagan	X						*Paul Burkholder			
*Emma Bricker							Reid Hoak	X		
*Mark Huddleston							Kermit Gaither	X		
Robert Clark	X						Jack Owens	X		

Motion to recommend the board send contract 13-26-001 CL-3 to the VCAP Steering Committee.

	13-26-001	Shenandoah	CL-3	\$	2,219.20						
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Motion made by Mary Gessner, seconded by Reid Hoak. Motion Passed. Voting Ballot is as follows.

**Emma*

Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.

Name	Yes	No	Abstain				Name	Yes	No	Abstain
Joan Comanor	X						Randy Buckley	X		
Mary Gessner	X						Justin Mackay-Smith	X		
James Fagan	X						*Paul Burkholder			
*Emma Bricker							Reid Hoak	X		
*Mark Huddleston							Kermit Gaither	X		
Robert Clark	X						Jack Owens	X		



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MOTION: to recommend the board approve Equipment Tax Credit eligibility documents for Wightman. Motion made by Mary Gessner, seconded by Jack Owens. Motion Passed. Voting Ballot is as follows. **Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.*

Name	Yes	No	Abstain			Name	Yes	No	Abstain
Joan Comanor	X					Randy Buckley	X		
Mary Gessner	X					Justin Mackay-Smith	X		
James Fagan	X					*Paul Burkholder			
*Emma Bricker						Reid Hoak	X		
*Mark Huddleston						Kermit Gaither	X		
Robert Clark	X					Jack Owens	X		

MOTION: to recommend the board approve the Participation Agreement-Resource Concerns for Animal Waste Structures document (as provided in the Board Packet). Motion made by Mary Gessner, seconded by Robert Clark. Motion Passed. Voting Ballot is as follows. **Emma Bricker, Paul Burkholder, and Mark Huddleston were absent at the time of vote.*

Name	Yes	No	Abstain			Name	Yes	No	Abstain
Joan Comanor	X					Randy Buckley	X		
Mary Gessner	X					Justin Mackay-Smith	X		
James Fagan	X					*Paul Burkholder			
*Emma Bricker						Reid Hoak	X		
*Mark Huddleston						Kermit Gaither	X		
Robert Clark	X					Jack Owens	X		

Dam Safety & Conservation Easements - Jim Fagan

- No new activity to report.

Education & Information – Joan Comanor

- Allyson will be sending out Award request/nomination information for the annual luncheon.
- There will be an Ed & Info committee meeting after the September 11th Board meeting.

Legislative – Paul Burkholder

- Reid gave an update on the City of Winchester meeting. He thanked Allyson, Dana, and Nick for their participation in the meeting.

Personnel – Joan Comanor

- Currently receiving resume's for the Conservation Specialist vacancy.
- Requested the Committee to review/participate in a survey on Employee/childcare needs issued by the Shenandoah County Tourism Office.

Operations – Justin Mackay-Smith

- No new items.

Local Agency Updates:

Northern Shenandoah Valley Regional Commission – Mary Gessner

- No new items to report.

Shenandoah County Water Resources Advisory Committee – Joan Comanor

- No new items to report.

Shenandoah Pure Water Forum – Jack Owens

- No new items to report.

Justin Mackay-Smith and Randy Buckley departed from the meeting at 11:30am



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Cooperating Agency Reports:

Natural Resources Conservation Service: Brent Barriteau

- Brent gave an update on NRCS happenings.

Virginia Department of Conservation & Recreation: Debbie Cross

- Debbie reviewed the FY25 Cost Share and Operations Assessments for the District.
 - The District received a grade of "A" in all categories.
- Debbie reviewed her written report, highlighting items of varied importance

Virginia Cooperative Extension: Robert Clark

- Bobby gave an update on related items.

Virginia Department of Forestry: Matt Wolanski

- Not in attendance.

Chesapeake Bay Foundation: Matt Kowalski

- Not in attendance.

Department of Environmental Quality: Sara Jordan

- Not in attendance.

Other:

Adjournment:

MOTION: to Adjourn. Motion made by Robert Clark, seconded by Reid Hoak. Motion Passed. Voting Ballot is as follows.

**Emma Bricker, Paul Burkholder, Mark Huddleston, Justin Mackay-Smith, and Randy Buckley were absent at the time of vote.*

Name	Yes	No	Abstain				Name	Yes	No	Abstain
Joan Comanor	X						*Randy Buckley			
Mary Gessner	X						*Justin Mackay-Smith			
James Fagan	X						*Paul Burkholder			
*Emma Bricker							Reid Hoak	X		
*Mark Huddleston							Kermit Gaither	X		
Robert Clark	X						Jack Owens	X		

The meeting adjourned at approximately 11:40am.

Respectfully submitted,

Sarah R. Fleming,

Board Secretary

Approved by the Board through motion on:

BOD Meeting Attendance
FY 2025 (JUL 2024 - JUN 2025)

Name:		JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Board of Directors													
Joan Comanor, Vice Chair		X	X	X	X	X	X	X	X	X	X	X	X
Mary Gessner		X	X	X	X	X	A	X	X	X	X	X	X
James Fagan		X	X	X	X	X	X	X	X	A	X	A	X
Kermit Gaither		A	A	A	X	X	X	X	A	X	A	A	A
Jack Owens		A	A	X	A	X	X	X	X	X	X	X	X
Paul Burkholder		X	X	X	X	X	A	X	A	X	X	X	Excused Absence
Reid Hoak		X	X	X	X	X	X	A	A	X	X	X	A
Justin MacKay-Smith		X	A	X	X	X	X	X	X	X	X	X	X
Randy Buckley		X	X	X	X	X	X	X	X	A	X	X	X
Robert Clark								A	X	X	X	X	X
Emma Bricker		A	X	X	X	X	A	A	A	X	X	X	X
Mark Huddleston		X	X	X	X	X	X	A	A	X	A	X	X
Associate Board of Directors													
Stephanie Shillingburg, Treasurer		X	X	A	X	X	X	X	X	X	A	X	A
Jason Bushong		A	A	A	A	A	A	A	A	A	A	A	A
Ed Pendleton		X	X	A	X	X	X	X	X	A	A	A	X
Ira "Buck" Richards		A	A	A	A	A	A	A	A	A	A	A	A
Staff													
Madison Coffey		X	X	X	X	X	X	X	X	X	X	V	X
Sarah Fleming		X	X	X	X	X	X	M/L	X	X	X	X	X
Dana Gochenour		X	X	T	X	X	X	X	X	X	X	V	X
Nick Livesay		X	X	X	X	P/L	X	X	X	X	X	X	X
Allyson Ponn		X	X	X	X	X	Event	X	X	X	Event	X	X
Sabrina Heltzel		X	A/L	X	X	X	X	X	A/L	X	X	X	X
Lisa Parks (start date June1)													X
Ben Loyd		X	X	X	X	X	X	X	X	X	X	X	X
Guests													
Debbie Cross, DCR		X	X	X	X	X	X	X		X	X	X	X
Brent Baritteau, NRCS		X		X	X	X			X	X	X	X	
Brian Brezenski, NRCS			X				X						X
Bobby Clark							X						
Alex, NRCS							X						

**BOD Meeting Attendance
FY 2026 (JUL 2025 - JUN 2026)**

Name:		JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Board of Directors													
Joan Comanor, Vice Chair	x	x											
Mary Gessner	x	x											
James Fagan	x	x											
Kermit Gaither	A	x											
Jack Owens	x	x											
Paul Burkholder	x	A											
Reid Hoak	x	x											
Justin MacKay-Smith	x	x											
Randy Buckley	x	x											
Robert Clark	x	x											
Emma Bricker	x	A											
Mark Huddleston	x	A											
Associate Board of Directors													
Stephanie Shillingburg, Treasurer	x	A											
Jason Bushong	A	A											
Ed Pendleton	x	A											
Staff													
Madison Coffey	x	x											
Sarah Fleming	x	x											
Dana Gochenour	x	x											
Nick Livesay	x	x											
Allyson Ponn	A	x											
Lisa Parks	x	x											
Ben Loyd	x	x											
Guests													
Debbie Cross, DCR	x	x											
Brent Baritteau, NRCS	x												

Conservation Technical (CTC)	8/7/2025	9/11/2025	10/2/2025	*11/5/2025	12/4/2025	1/8/2026	2/5/2026	3/5/2026	4/2/2026	5/7/2026	6/4/2025	*6/26/2025
Dam Safety and Easements												
Education & Information	9/11/2025											
Finance	9/11/2025											
Legislative												
Personnel	9/16/2025	closed session for interviews										
Operations												

* tentative dates

LORD FAIRFAX SWCD COMMITTEE APPOINTMENTS
District Chair ex officio Member of Each Committee

Conservation Technical (Urban BMP / *Technical Resource)	Dam Safety & Easements	Education/ Information	Finance	Legislative	Personnel	Operations
Gessner, M. Chair	Fagan, J. Chairman	Comanor, J. Chairwoman	Shillingburg, S. (Treas.) Chair	Burkholder, P. Chairman	Comanor, J. Chair	Mackay-Smith, J. Chairman
Mackay-Smith, J. Vice Chair	Bricker, E.	Bricker, E.	Comanor, J.	Fagan, J.	Gessner, M.	Burkholder, Paul
Buckley, R.	Burkholder, P.	Gessner, M.	Owens, J.	Gaither, K.	Huddleston, M.	Gaither, K.
Clark, R.	Comanor, J.	Gaither, K.	**Fleming, S.	Gessner, M.	Shillingburg, S. (Treas.)	**Ponn, A.
Bushong, J.	Gessner, M.	Hoak, R.	**Coffey, M.	Owens, J.	**Gochenour, D.	**Fleming, S.
Pendleton, E.	Owens, J.	**Gochenour, D.		Hoak, R.		
**Gochenour, D.	Huddleston, M.	**Fleming, S.		**Ponn, A.		
**Livesay, N.	**Gochenour, D.	**Ponn, A.				
**Coffey, M.						
**Lloyd, B.						
**Ponn, A						
**Parks, Lisa						
Pure Water Forum Representative	No. Shenandoah Valley Regional Commission	Shenandoah Co. Water Resources Advisory Committee				
Owens, J.	Gessner, M.	Comanor, J.				

* When necessary, there will be a separate Technical Resource Committee meeting held following the monthly Conservation Technical Committee meeting.

** Staff who sit on committees are there in an advisory/informational capacity only, have no voting authority, and do not count toward quorum.

LFSWCD CONTRIBUTIONS FROM LOCALITIES

Funding Year	Clarke Co	Frederick Co	Shenandoah Co	Warren Co	City of Winchester
1997	\$3,500	\$7,000	\$8,000	\$7,000	\$0
1998	\$3,500	\$7,000	\$8,000	\$8,000	\$0
1999	\$7,750	\$7,000	\$8,000	\$8,000	\$0
2000	\$7,750	\$7,000	\$8,500	\$7,000	\$0
2001	\$8,500	\$7,000	\$6,000	\$7,000	\$0
2002	\$9,000	\$7,500	\$12,000	\$7,000	\$0
2003	\$9,000	\$7,500	\$12,000	\$7,000	\$0
2004	\$9,000	\$7,500	\$12,000	\$9,500	\$1,000
2005	\$9,000	\$7,500	\$12,000	\$9,500	\$1,000
2006	\$9,000	\$9,000	\$14,000	\$9,500	\$1,000
2007	\$9,000	\$9,000	\$14,000	\$9,500	\$1,000
2008	\$9,000	\$10,000	\$14,000	\$10,000	\$1,000
2009	\$9,500	\$10,000	\$14,000	\$10,000	\$1,000
2010	\$9,500	\$8,500	\$14,000	\$10,000	\$0
2011	\$9,500	\$7,650	\$7,000	\$9,500	\$0
2012	\$9,500	\$7,650	\$11,000	\$10,000	\$0
2013	\$9,500	\$7,650	\$11,000	\$10,000	\$0
2014	\$4,750	\$7,650	\$11,000	\$11,000	\$0
2015	\$5,000	\$7,000	\$11,000	\$10,000	\$0
2016	\$5,000	\$7,000	\$13,000	\$11,000	\$0
2017	\$5,000	\$7,000	\$14,000	\$11,000	\$0
2018	\$5,000	\$7,000	\$14,000	\$12,000	\$0
2019	\$5,000	\$7,000	\$15,000	\$12,000	\$0
2020	\$5,000	\$11,250	\$15,000	\$12,000	\$0
2021	\$5,000	\$11,250	\$15,000	\$12,500	\$0
2022	\$5,000	\$11,250	\$15,000	\$12,500	\$11,000
2023	\$7,500	\$11,500	\$20,000	\$15,000	\$11,000
2024	\$9,500	\$12,650	\$20,000	\$15,000	\$11,000
2025	\$10,450	\$13,283	\$20,000	\$14,000	\$11,000
2026	\$11,450	\$13,283	\$20,000	\$13,400	\$12,100

9/5/2025

LORD FAIRFAX SOIL AND WATER CONSERVATION DISTRICT OPERATING FUNDS

FUND PURPOSE	FY 2020	FY 2021	FY2022	FY2023	FY2024	FY2025	FY2026
<u>State Operating Funds:</u>	\$153,201	\$153,201	\$153,201	\$315,810	\$315,810	\$413,183	\$413,183
<u>State Dam Maintenance:</u>	\$6,000	\$6,000	\$6,000	\$9,000	\$9,000	\$9,000	\$9,000
<u>Technical Assistance:</u>	\$574,290	\$250,425	\$507,736	\$650,944	\$688,246	\$900,703	\$1,291,200*
<u>AG BMP Cost Share:</u> Restricted Funds VACS	\$2,908,712	\$1,683,517	\$4,507,617	\$4,882,168	\$5,306,559	\$7,760,995	\$8,616,653*
<u>County Contributions:</u>							
Clarke	\$5,000	\$5,000	\$5,000	\$7,500	\$9,500	\$10,450	\$11,450
Frederick	\$7,000	\$11,250	\$11,250	\$11,500	\$11,500	\$13,283	\$13,283
Shenandoah	\$14,000	\$15,000	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000
Warren	\$11,000	\$12,500	\$12,500	\$15,000	\$15,000	\$14,000	\$13,400
City of Winchester	\$0	\$0	\$11,000	\$11,000	\$11,000	\$11,000	\$12,100

*** Initial Allocation; final allocation (plus OR minus) will be based on actual BMP Cost Share contracts obligated; to receive full amount, all cost share funds must be obligated.**

(Rev 9/5/2025)

2025 Profile of Lord Fairfax Soil and Water District Jurisdictions

Criteria	Clarke Co	Frederick Co	Shenandoah Co	Warren Co	City of Winchester
Population /	14,783	91,419	44,186	40,727	28,120
%	7%	42%	20%	18%	13%
# High Schools/	1	3	3	2	1
%	10%	30%	30%	20%	10%
# Gov. Schools		1	1		
#Urban Ag			1		
#VCAP* Projects	0	3	2	1	2
VCAP Cost Share (2021-2025)	\$0.00	\$13,624.34	\$6,127.2	\$7,000	\$7996.93
5 yr Cost Share (2021-2025)	\$1,605,494	\$1,580,617	\$6,021,529	\$1,083,417	N/A
% of Total District \$	15.6%	15.4%	58.5%	10.5%	N/A
# Farms /	421	674	859	316	0
%	19%	30%	38%	13%	
Farm Acres /	50,182	94,314	120,653	37,759	0
%	17%	31%	40%	12%	
Conservation Easements #	5	1	8	1	
Stream Miles /	317	1,024	1,338	565	10.5
%	9.7%	31.5%	41.1%	17.4%	.003%
Class 1 Dams			2		

Population: from 2020 Bureau of Census Estimate

Farms/Farm Acres: from 2017 USDA Census of Agriculture (most recent survey)

Stream Miles: USGS; percentage of total miles in our jurisdiction

*Virginia Conservation Assistance Program (urban)

As of July 2025

Lord Fairfax Soil and Water Conservation District

Budget vs. Actual - Operating

July through August 2025

	Jul - Aug 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
Income Designated Receipts			
Dam Maintenance	9,000.00	9,000.00	100.0%
Envirothon Grant	0.00	0.00	0.0%
FY 25 VNRCF TA (Base+Add)	30,698.28	0.00	100.0%
FY 26 VNRCF TA (Base+Add)	173,139.00	560,000.00	30.9%
Total Income Designated Receipts	212,837.28	569,000.00	37.4%
Undesignated Receipts			
County/City Contributions			
Clarke	11,450.00	11,450.00	100.0%
Frederick	3,320.75	13,283.00	25.0%
Shenandoah	20,000.00	20,000.00	100.0%
Warren	13,400.00	13,400.00	100.0%
Winchester	0.00	0.00	0.0%
Total County/City Contributions	48,170.75	58,133.00	82.9%
DCR Annual Operations Funds	206,591.50	413,183.00	50.0%
Interest Income	18,861.74	12,000.00	157.2%
Other Income			
Donations	0.00	400.00	0.0%
Total Other Income	0.00	400.00	0.0%
Total Undesignated Receipts	273,623.99	483,716.00	56.6%
Total Income	486,461.27	1,052,716.00	46.2%
Gross Profit	486,461.27	1,052,716.00	46.2%
Expense			
Awards Banquet	0.00	3,000.00	0.0%
Community Garden/Harvest Fest.	0.00	1,000.00	0.0%
Dam Maintenance (Expenses)	0.00	6,000.00	0.0%
District Regular Expenses			
Board Expenses	296.80	15,000.00	2.0%
Dues			
VACDE	25.00		
VASWCD	3,592.00		
Dues - Other	0.00	5,000.00	0.0%
Total Dues	3,617.00	5,000.00	72.3%
Ed & Info / Public Outreach			
Display/Ed Material/Brochures	0.00	500.00	0.0%
Ed Staff Training/Conferences	0.00	300.00	0.0%
Envirothon	0.00	1,000.00	0.0%
Outreach Event(s)	0.00	1,000.00	0.0%
Scholarships			
District Scholarship	0.00	1,500.00	0.0%
Youth Conservation Camp	0.00	500.00	0.0%
Total Scholarships	0.00	2,000.00	0.0%
Total Ed & Info / Public Outreach	0.00	4,800.00	0.0%
Insurance	1,308.00	2,000.00	65.4%
Office Expenses			
Bank Fees/Serv Charge	36.00		
IT Services & Support / Web	1,279.60	10,000.00	12.8%
Office Equipment	644.52	10,000.00	6.4%
Office Space Rent	0.00	14,000.00	0.0%
Office Storage Rent	816.00	5,000.00	16.3%
Office Supplies	643.29	5,500.00	11.7%
Postage	127.67	1,250.00	10.2%

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09/04/25

Cash Basis

Lord Fairfax Soil and Water Conservation District
Budget vs. Actual - Operating
 July through August 2025

	<u>Jul - Aug 25</u>	<u>Budget</u>	<u>% of Budget</u>
Telephone/Internet	667.05	6,500.00	10.3%
Vacancy Ads	0.00	500.00	0.0%
Total Office Expenses	4,214.13	52,750.00	8.0%
Personnel/Staff Expenses			
Contractor Expenses	0.00	0.00	0.0%
Internship	0.00	3,600.00	0.0%
Staff Boot/Clothing	823.93	2,400.00	34.3%
Staff Mileage/Training	245.00	7,500.00	3.3%
Staff Salaries & Benefits	0.00	790,350.00	0.0%
Total Personnel/Staff Expenses	1,068.93	803,850.00	0.1%
Vehicle Gas & Service	662.68	7,000.00	9.5%
Total District Regular Expenses	11,167.54	890,400.00	1.3%
Total Expense	11,167.54	900,400.00	1.2%
Net Ordinary Income	475,293.73	152,316.00	312.0%
Net Income	<u>475,293.73</u>	<u>152,316.00</u>	<u>312.0%</u>

Lord Fairfax Soil and Water Conservation District

Fund Balances

As of August 31, 2025

09/04/25

Cash Basis

	Aug 31, 25
Dedicated Reserves	
Unemployment Oblig (State)	25,000.00
Accrued Lv. Oblig (State)	50,000.00
Computer Replacement Reserve	45,000.00
Salary Inflation Res.(State)	55,000.00
Office/Utility Reserve	130,000.00
Tech Staff Salary Res. (State)	850,000.00
Dam Safety Reserve	70,000.00
Admin. Secretary Salary Reserve	130,000.00
Education Salary Reserve	130,000.00
Vehicle Reserve (State)	38,577.90
Total Dedicated Reserves	1,523,577.90
Operations	
DCR Operating Funds	705,023.65
EOL Varification Earnings	42,418.42
Other Income	
Refunds	1,808.26
Donations	1,600.00
Total Other Income	3,408.26
Envirothon Receipts	400.00
Envirothon Grant	1,604.15
RMP Operational Support	1,872.00
Dam Safety	15,803.10
Special Projects	
Community Garden/Harvest Fest.	
Harvest Festival	233.86
Community Garden	4,599.16
Total Community Garden/Harvest Fest.	4,833.02
Total Special Projects	4,833.02
Sales/Services	2,063.70
Interest	136,117.76
Local Gov't Funds	104,224.02
Total Operations	1,017,768.08
Restricted Funds	
VNRCF TA	
FY 26 VNRCF TA	173,139.00
FY 25 VNRCF TA	441,467.37
Total VNRCF TA	614,606.37
VCAP TA	6,000.00
Cost Share Funds	
CREP	
CREP Interest	451.06
CREP Program	-451.06
Total CREP	0.00
WQIA	
2026 CB VACS	59,089.22
2025 CB VACS	5,043,412.79
2024 CB VACS	2,189,552.51
2023 CB VACS Transfer (22)	71,382.23
2023 CB VACS	406,260.00
2022 CB VACS	164,749.88
Total WQIA	7,934,446.63
Total Cost Share Funds	7,934,446.63
Other restricted funds	

Lord Fairfax Soil and Water Conservation District

Fund Balances

As of August 31, 2025

09/04/25

Cash Basis

	Aug 31, 25
Grants	
Shenandoah Pure Water Forum Inc	200.00
Ches. Bay Restoration Grant	1,158.94
Total Grants	1,358.94
Total Other restricted funds	1,358.94
Total Restricted Funds	8,556,411.94
TOTAL	11,097,757.92

Lord Fairfax Soil and Water Conservation District
Reconciliation Detail
First Bank, Period Ending 08/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,678,731.71
Cleared Transactions						
Checks and Payments - 13 items						
Check	07/23/2025	5536	Shentel	X	-203.53	-203.53
Check	07/23/2025	5534	Paul Burkholder	X	-127.91	-331.44
Check	07/23/2025	5535	Purchase Power	X	-127.67	-459.11
Check	07/23/2025	5537	VACDE	X	-25.00	-484.11
Check	08/04/2025	5543	Cabin Hill T's LLC	X	-524.00	-1,008.11
Check	08/04/2025	5538	Max Real Group, LLC	X	-408.00	-1,416.11
Check	08/04/2025	5541	Virginia Business Sy...	X	-317.74	-1,733.85
Check	08/04/2025	5539	Quill Corporation	X	-282.34	-2,016.19
Check	08/04/2025	5542	VACDE	X	-245.00	-2,261.19
Check	08/04/2025	5540	Edward Pendleton	X	-61.60	-2,322.79
Check	08/12/2025	5546	Card Services	X	-977.23	-3,300.02
Check	08/12/2025	5544	Virginia Business Sy...	X	-539.80	-3,839.82
Check	08/12/2025	5545	Sarah R. Fleming	X	-29.41	-3,869.23
Total Checks and Payments					-3,869.23	-3,869.23
Deposits and Credits - 3 items						
Deposit	08/15/2025			X	3,320.75	3,320.75
Deposit	08/19/2025			X	419,428.78	422,749.53
Deposit	08/31/2025			X	9,642.13	432,391.66
Total Deposits and Credits					432,391.66	432,391.66
Total Cleared Transactions					428,522.43	428,522.43
Cleared Balance					428,522.43	3,107,254.14
Register Balance as of 08/31/2025					428,522.43	3,107,254.14
New Transactions						
Checks and Payments - 8 items						
Check	09/02/2025	5557	Max Real Group, LLC		-408.00	-408.00
Check	09/02/2025	5558	Virginia Business Sy...		-303.42	-711.42
Check	09/02/2025	5554	Queen Street Diner		-235.20	-946.62
Check	09/02/2025	5555	Shentel		-206.58	-1,153.20
Check	09/02/2025	5553	Purchase Power		-172.22	-1,325.42
Check	09/02/2025	5556	VASWCD		-15.00	-1,340.42
Check	09/04/2025	5560	Wakeman's Grove ...		-144.00	-1,484.42
Check	09/04/2025	5559	Adams & Company		-63.00	-1,547.42
Total Checks and Payments					-1,547.42	-1,547.42
Total New Transactions					-1,547.42	-1,547.42
Ending Balance					426,975.01	3,105,706.72

Lord Fairfax Soil and Water Conservation District
Reconciliation Summary
First Bank, Period Ending 08/31/2025

	Aug 31, 25
Beginning Balance	2,678,731.71
Cleared Transactions	
Checks and Payments - 13 items	-3,869.23
Deposits and Credits - 3 items	432,391.66
Total Cleared Transactions	428,522.43
Cleared Balance	3,107,254.14
Register Balance as of 08/31/2025	3,107,254.14
New Transactions	
Checks and Payments - 8 items	-1,547.42
Total New Transactions	-1,547.42
Ending Balance	3,105,706.72

Lord Fairfax Soil and Water Conservation District
Reconciliation Detail
First Bnk DCR Cost Share (WQIA), Period Ending 08/31/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						9,041,207.16
Cleared Transactions						
Checks and Payments - 10 items						
Check	06/24/2025	3992	Jadwyn Acres Farm...	X	-1,556.80	-1,556.80
Check	06/27/2025	4006	Anthony L. Carpenter	X	-2,815.50	-4,372.30
Check	07/31/2025	4011	Treasurer of Virginia	X	-1,066,768.41	-1,071,140.71
Check	07/31/2025	4010	Guy Gochenour	X	-7,731.86	-1,078,872.57
Check	08/12/2025	4015	Virginia Resource A...	X	-158,861.67	-1,237,734.24
Check	08/12/2025	4014	William S. Good, Jr.	X	-32,594.97	-1,270,329.21
Check	08/12/2025	4016	Jon J. McKenna	X	-5,640.00	-1,275,969.21
Check	08/12/2025	4012	Rock Ridge Farm, L...	X	-3,419.96	-1,279,389.17
Check	08/12/2025	4013	Jerry L. Arbogast	X	-3,111.12	-1,282,500.29
Check	08/14/2025	4017	Wightman Grain & ...	X	-19,606.04	-1,302,106.33
Total Checks and Payments					-1,302,106.33	-1,302,106.33
Deposits and Credits - 2 items						
Deposit	08/19/2025			X	236,140.65	236,140.65
Deposit	08/31/2025			X	28,372.50	264,513.15
Total Deposits and Credits					264,513.15	264,513.15
Total Cleared Transactions					-1,037,593.18	-1,037,593.18
Cleared Balance					-1,037,593.18	8,003,613.98
Uncleared Transactions						
Checks and Payments - 3 items						
Check	06/11/2025	3976	Ralph A. Stickman		-1,430.80	-1,430.80
Check	06/24/2025	3997	Mt. Airy Dairy Farm ...		-10,879.40	-12,310.20
Check	07/23/2025	4009	Hidden Lake Farm		-800.00	-13,110.20
Total Checks and Payments					-13,110.20	-13,110.20
Total Uncleared Transactions					-13,110.20	-13,110.20
Register Balance as of 08/31/2025					-1,050,703.38	7,990,503.78
New Transactions						
Checks and Payments - 2 items						
Check	09/02/2025	4018	Sonny A. Hawkins		-5,412.50	-5,412.50
Check	09/04/2025	4019	Double R Bar Ranch...		-17,097.10	-22,509.60
Total Checks and Payments					-22,509.60	-22,509.60
Total New Transactions					-22,509.60	-22,509.60
Ending Balance					-1,073,212.98	7,967,994.18

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09/04/25

Lord Fairfax Soil and Water Conservation District
Reconciliation Summary
First Bnk DCR Cost Share (WQIA), Period Ending 08/31/2025

	<u>Aug 31, 25</u>
Beginning Balance	9,041,207.16
Cleared Transactions	
Checks and Payments - 10 items	-1,302,106.33
Deposits and Credits - 2 items	264,513.15
Total Cleared Transactions	<u>-1,037,593.18</u>
Cleared Balance	<u><u>8,003,613.98</u></u>
Uncleared Transactions	
Checks and Payments - 3 items	-13,110.20
Total Uncleared Transactions	<u>-13,110.20</u>
Register Balance as of 08/31/2025	<u><u>7,990,503.78</u></u>
New Transactions	
Checks and Payments - 2 items	-22,509.60
Total New Transactions	<u>-22,509.60</u>
Ending Balance	<u><u>7,967,994.18</u></u>

VRO Lakes Summary

	2020	2022	2024
Total # Lakes with Active Monitoring Stations	18	18	18
Total Acres (Lakes with Active Monitoring Stations)	1217	1217	1217
Total # of Lake Assessment Units (Segments) Assessed	22	24	24
Total # Lakes Assessed*	21	21	21
Total Acres Assessed	1322	1290	1290
Total Acres NOT Assessed	18	54	54
Total % Assessed	99%	96%	96%
Total % NOT Assessed	1%	4%	4%
Total Acres Impaired for Assessed Uses	865	890	595
Total Acres Fully Supporting Assessed Uses	457	400	695
Total % Fully Supporting Assessed Waters	35%	31%	46%
Total % Impaired Assessed Waters	65%	69%	54%

*some of these lakes are no longer actively monitored but remain impaired due to historical data

Lake Impairment* Breakdown

	2020	2022	2024
Total Acres Impaired – Nutrient	37	88	88
Total Nutrient Impaired Lakes	1	2	2
Total Acres Impaired – Dissolved Oxygen	691	566	386
Total Dissolved Oxygen Impaired Lakes	8	5	7
Total Acres Impaired – Bacteria	11	11	0
Total Bacteria Impaired Lakes	1	1	0
Total Acres Impaired – Harmful Algae Bloom (HAB)	0	4	0
Total HAB Impaired Lakes	0	1	0
Total Acres Impaired – pH	162	74	125
Total pH Impaired Lakes	5	3	4
Total Acres Impaired – Temperature	153	221	120
Total Temperature Impaired Lakes	2	4	3

*more than one impairment type may exist on the same lake

New Impaired Lake Segments

	2020	2022	2024
Total Acres	0	119	37.2
Total Lake Segments	0	4	1

De-Listed Lake Segments (no longer impaired)

	2020	2022	2024
Total Acres	0	94	328.7
Total Lake Segments	0	2	3

VRO Riverine Summary

	2020	2022	2024
Total Miles	17163	17169	17168
Total # of Riverine Assessment Units (Segments)	1382	1399	1413
Total Miles Assessed	4076	3620	3633
Total Miles NOT Assessed	13087	13549	13535
Total % Assessed	24%	21%	21%
Total % NOT Assessed	76%	79%	79%
Total Miles Impaired for Assessed Uses	2453	2613	2576
Total Impaired Riverine Segments	455	482	479
Total Miles Fully Supporting Assessed Uses	1622	1007	1057
Total Fully Supporting Riverine Segments	250	127	125
Total % Impaired Assessed Waters	60%	72%	71%
Total % Fully Supporting Assessed Waters	40%	28%	29%

Riverine Impairment* Breakdown

	2020	2022	2024
Bacteria Impaired Miles	1859	2073	1997
Bacteria Impaired Segments	320	356	351
Dissolved Oxygen Impaired Miles	3	6	6
Dissolved Oxygen Impaired Segments	2	3	3
Benthic Macroinvertebrate Impaired Miles	869	868	846
Benthic Macroinvertebrate Impaired Segments	172	175	169
Hg in Fish Tissue Impaired Miles	181	191	191
Hg in Fish Tissue Impaired Segments	32	33	33
PCB in Fish Tissue Impaired Miles	176	167	167
PCB in Fish Tissue Impaired Segments	32	31	31
pH Impaired Miles	151	162	159
pH Impaired Segments	43	44	44
Temperature Impaired Miles	166	148	128
Temperature Impaired Segments	25	23	20

*More than one impairment type may exist on the same river segment

New Riverine Impairments	2020	2022	2024
Benthic Macroinvertebrate Impaired Miles	1.3	38.3	30
Benthic Macroinvertebrate Impaired Segments	1	7	5
Bacteria Impaired Miles	51.8	218.6	23.7
Bacteria Impaired Segments	10	36	8
Hg in Fish Tissue Impaired Miles	8.4	9.3	0
Hg in Fish Tissue Impaired Segments	1	2	0
PCB in Fish Tissue Impaired Miles	2.5	16.8	0
PCB in Fish Tissue Impaired Segments	1	2	0
pH Impaired Miles	0	10.3	0
pH Impaired Segments	0	1	0
Dissolved Oxygen Impaired Miles	0	3.5	0
Dissolved Oxygen Impaired Segments	0	1	0
Temperature Impaired Miles	0	43.3	0
Temperature Impaired Segments	0	6	0
Total Newly Impaired Miles	63.9	336.8	53.7
Total Newly Impaired Segments	13	54	13

De-Listed Riverine segments (no longer impaired)	2020	2022	2024
Benthic Macroinvertebrate De-Listed Miles	3.3	49.3	52.2
Benthic Macroinvertebrate De-Listed Segments	1	7	12
Bacteria De-Listed Miles	4.2	4.6	109.2
Bacteria De-Listed Segments	1	1	14
PCB De-Listed Miles	0	16.3	0
PCB De-Listed Segments	0	1	0
pH De-Listed Miles	0	0	2.7
pH De-Listed Segments	0	0	1
Temperature De-Listed Miles	0	60.7	20.7
Temperature De-Listed Segments	0	9	3
Total De-listed Miles	7.5	130.9	184.8
Total De-listed Segments	2	18	30



COMMONWEALTH of VIRGINIA
DEPARTMENT OF CONSERVATION AND RECREATION

TO: Soil and Water Conservation Districts

FROM: Matthew S. Wells, Director 

SUBJECT: 2025 Clean Water Farm Awards

DATE: August 28, 2025

We are proud to be a strong supporter of the Clean Water Farm Awards program. Through this partnership between Soil and Water Conservation Districts (districts) and the Virginia Department of Conservation and Recreation (DCR), farmers who demonstrate their conservation ethic receive the recognition they deserve. The program also enables communities to learn about local farmers whose conservation practices help improve water quality – and all Virginians benefit from clean water. It is through our partnership and your dedication that we are able to make this happen.

We are counting on your continued support for the 2025 Clean Water Farm Award (CWFA) program as we strive to select an outstanding farm in each of the 112 counties and cities that comprise Virginia's 47 districts. You can access the CWFA application online at <http://www.dcr.virginia.gov/form/DCR199-007.pdf>. Again this year, DCR will provide signs and certificates signed by the Governor for all local winners. To order CWFA signs and certificates, submit your local winners' name, farm name, county, and a completed and signed CWFA application to your Conservation District Coordinator (CDC) by October 1, 2025.

Clean Water Farm Award winners will again be eligible for Virginia's Grand Basin Awards. Grand Basin winners represent the most outstanding examples of farming in the Commonwealth's 10 major river basins. Districts may submit one local award recipient for each river basin that falls within the district's boundaries. Nominee(s) must be selected by the district. Submit your district nominee(s) to the DCR regional office that will coordinate selection for the corresponding river basin. Please see the list of offices and river basins at the end of the new Grand Basin Award Nomination Form and direct any questions to your CDC. District nominations must contain:

- A Completed Grand Basin Award Nomination Form (Found online here <https://www.dcr.virginia.gov/form/DCR199-008.pdf>)
- A completed and signed Clean Water Farm Award Application.
(Online application form - <http://www.dcr.virginia.gov/form/DCR199-007.pdf>)
- A narrative, between one and two pages, highlighting outstanding conservation practices of the farm operation and information about the operation itself (size, all farming activities- not just those where practices are installed, and a couple of personal details if appropriate).

- A PowerPoint presentation of at least six slides representing significant conservation practices. Each slide must be accompanied by a statement describing the farm scene. One slide depicting the farm owner or manager is requested.

The deadline for submitting nomination packets to your CDC is October 1, 2025. We will have an in-person presentation of the Grand Basin winners at the Virginia Association of Soil and Water Conservation District's Annual meeting in December. DCR will provide signs for presentation at the Annual Meeting and framed copies of the Virginia General Assembly resolution for the Grand Basin winners later in the spring of 2026.

We are looking forward to another successful year of recognizing Virginia's farmers. We appreciate your support and assistance.

CC: SWCD Administrative Secretaries (please distribute to all district directors and staff)
DCR Conservation District Coordinators